



## DEPARTMENT OF THE NAVY

COMMANDER NAVAL RESERVE FORCE  
NEW ORLEANS, LOUISIANA 70146-5000

COMNAVRESFORINST 1780.1A  
Code 009E

**11 FEB 1993**

### COMNAVRESFOR INSTRUCTION 1780.1A

Subj: RESERVE MONTGOMERY GI BILL (RMGIB) (CHAPTER 106)

Ref: (a) Title 10, United States Code, Chapter 106 (NOTAL)  
(b) DODINST 1322.17 (NOTAL)  
(c) OPNAVINST 1780.3  
(d) COMNAVRESCUITCOMINST 1133.1A  
(e) BUPERSINST 1001.39A  
(f) COMNAVRESFORINST 1780.2  
(g) DOD 7000.14-R, DODPM, VOLUME 7, PART A, 10101.t

Encl: (1) RMGIB Acronyms and Definitions  
(2) Eligibility Requirements  
(3) Benefit Entitlements and Payment Schedule  
(4) Corrections - Expedite and RTSS/TE  
(5) Termination/Suspension/Discharge  
(6) Reports  
(7) Counseling  
(8) Delayed Enlistment (Entry) Program  
(9) Administrative Procedures  
(10) The SAM II Program and the RMGIB Program  
(11) Selected Reserve who commence active duty for the purpose of: Organizing, Administering, Recruiting, Instructing, or Training the Naval Reserve  
(12) RTSS/TE SMART REPORT Option  
(13) Mandatory General Military Training (GMT) Lectures

1. Purpose. To provide policy, assign responsibility, and issue guidance regarding the RMGIB Program as established by reference (a), issued by references (b) and (c), and using references (d) through (g).

2. Cancellation. COMNAVRESFORINST 1780.1.

3. Background. The RMGIB was established on 1 July 1985 and amended as a permanent program on 1 June 1987. The program has been amended several times since its inception and changes are likely to continue. On 1 October 1990 the program was amended to allow for multiple baccalaureate degrees and the pursuit of a variety of Department of Veterans Affairs (DVA) funded educational programs. It is imperative that commands stay abreast of all program changes.

4. Discussion. The RMGIB is an essential recruiting/retention tool effective only if properly administered. It provides monetary educational benefits for individuals who incur a six year Selected Reserve obligation, meet eligibility criteria, and maintain satisfactory participation. Enclosures (1) through (13) are provided for guidance in the administration of the RMGIB.

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5. Responsibilities

a. Commander, Naval Reserve Force (COMNAVRESFOR (Code 009E)) will:

- (1) Act as the major claimant for the RMGIB program.
- (2) Serve as the operational RMGIB Program Manager, issuing guidance and ensuring operational continuity.
- (3) Ensure that subordinate commands provide adequate counseling to their members regarding the RMGIB program.
- (4) Ensure that the RMGIB Statement of Understanding (OPNAV 1780/1) and Notice of Basic Eligibility (DD Form 2384 or DD Form 2384-1, as applicable) have been properly completed and distributed for all RMGIB eligible personnel.
- (5) Establish criteria for waivers of RMGIB recoupment actions.
- (6) Act as the primary liaison between subordinate commands and the DVA.
- (7) Provide assistance and training to subordinate commands in the proper adjudication and management of the RMGIB program. Training assist visits may be conducted when requested by the echelon IV command.
- (8) Provide management information and reports to echelon IV commands for distribution to echelon V activities under their cognizance via the Reserve Training Support System/Technical Enhancement (RTSS/TE) system.
- (9) Hold the echelon IV commands accountable for correct management of the RMGIB program at the echelon IV and V levels.
- (10) Authorize appropriate transfer of funds to the Treasury for the Department of Defense Educational Benefits Fund (COMNAVRESFOR Code 06).
- (11) Provide statistical data for congressional inquiries and other requests, as necessary.
- (12) Process RTSS/TE and expedite corrections.

b. Commander, Naval Air Reserve and Commander, Naval Surface Reserve Force will:

- (1) Ensure subordinate commands are in compliance with the provisions of this instruction.
- (2) Ensure subordinate commands provide adequate counseling to their members regarding the RMGIB program.

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(3) Ensure subordinate commands enter RMGIB eligibility information in their Reserve Standard Training, Administration and Readiness Support (RSTARS) system in an accurate and timely manner.

(4) Hold subordinate commanders or commanding officers accountable for the administration of their RMGIB program.

c. Commander, Naval Reserve Recruiting Command will:

(1) Counsel each new accession regarding eligibility requirements and benefits of the RMGIB program.

(2) Issue each new accession, who has a six year Selected Reserve obligation, an OPNAV 1780/1 and distribute the form as outlined in this instruction.

d. Echelon IV commanders/commanding officers will:

(1) Appoint the Navy Counselor (NC), if assigned, to serve as the RMGIB Program Manager. (This does not preclude assignment of an additional staff member to administer the program, but the Navy Counselor will retain ultimate program responsibility. ) If there is no NC assigned, a highly dedicated, detail-oriented petty officer should be assigned.

(2) Require that all nomination submissions from subordinate commands regarding termination of Selected Reserve, regardless of the reason, include an RMGIB termination/recoupment action, if required.

(3) As a "Via" addressee on all Recoupment Packages, ensure that appropriate RSTARS entries (using RTSS/TE SMART REPORT) have been made and that all appropriate documentation is attached.

(4) Make certain that subordinate commands are in compliance with the provisions of this instruction.

(5) Require subordinate commands to provide adequate counseling to their members regarding the RMGIB program.

(6) Ensure that the RMGIB Statement of Understanding (OPNAV 1780/1) and Notice of Basic Eligibility (DD Form 2384 or DD Form 2384-1, as applicable) have been properly completed and distributed for all RMGIB eligible members.

(7) Be certain that subordinate commands enter RMGIB eligibility information in their RSTARS system in an accurate and timely manner.

(8) Hold subordinate commanding officers and officers-in-charge accountable for the administration of their RMGIB program.

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(9) Provide local training and assist visits to subordinate command RMGIB coordinators. (Assist visits by COMNAVRESFOR (Code 009E) may be requested to augment local training.)

(10) Forward copies of RMGIB reports, as outlined in enclosure (6), to subordinate commands within three working days of receipt and ensure they are verified and corrective actions taken. (Field entries can be verified by using the RTSS/TE SMART REPORT option.) Refer to enclosure (12) for procedures on using the SMART REPORT option.

(11) Ensure proper procedures for controlling DD Form 2384 or DD Form 2384-1 have been enforced.

e. Echelon V commanding officers/officers-in-charge will:

(1) Appoint the assigned NC to serve as RMGIB Program Coordinator. If no NC has been assigned, a highly motivated, detail-oriented petty officer should be assigned.

(2) Ensure their command is in compliance with the provisions of this instruction.

(3) Request, as necessary, training assistance from the echelon IV command who may request that training from COMNAVRESFOR (Code 009E).

(4) Be certain all members are provided thorough counseling regarding potential benefits and penalties of the RMGIB program, as outlined in this instruction.

(5) Ensure that the RMGIB Statement of Understanding (OPNAV .1780/1) and Notice of Basic Eligibility (DD Form 2384 or DD Form 2384-1, as applicable) are properly completed and distributed for all RMGIB eligible members.

(6) Ensure correct RMGIB eligibility information is entered into RSTARS within three working days of the transaction.

(7) Ensure that required counseling documentation is properly completed and filed.

(8) Be sure that the RSTARS entries are verified using RMGIB reports and locally prepared ad hoc reports as outlined in this instruction.

(9) Ensure that all Selected Reserve personnel, including Training and Administration of Reserves, Active Duty for Special Work, Canvasser Recruiter and 265 (General Recall) are provided information and counseling regarding their RMGIB status.

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(10) Ensure proper procedures for controlling DD Form 2384 or DD Form 2384-1 have been enforced.

f. Command RMGIB Coordinator will:

(1) Be thoroughly familiar with the provisions of this instruction.

(2) Request training assistance from the echelon IV command who may request that training be provided by COMNAVRESFOR (Code 009E).

(3) Provide thorough counseling to all members of the command about potential benefits and penalties of the RMGIB as outlined in this instruction.

(4) Ensure that the RMGIB Statement of Understanding (OPNAV 1780/1) and Notice of Basic Eligibility (DD Form 2384 or DD Form 2384-1, as applicable) are properly completed and distributed for all RMGIB eligible members.

(5) Assure correct RMGIB eligibility information is entered in the RSTARS system in an accurate and timely manner.

(6) Ensure that all counseling documentation, as required by this instruction, is properly completed and filed.

(7) Be responsible for accuracy of the RMGIB reports and verification of data in the field service record.

(8) Monitor RMGIB eligible members, per all provisions of enclosure (5), and ensure timely termination of RMGIB benefits. Ensure that recoupment packages are processed within 10 working days of the termination of benefits and that appropriate RSTARS termination entries are entered in RSTARS prior to submission of a recoupment package.

6. Action. Echelon IV and V commands will make an initial adjudication of all service records, personal Inactive Duty Training (IDT) folders, and RMGIB reports upon receipt of this instruction; this adjudication must be completed within 60 working days. Compliance must be monitored by the appropriate echelon IV command.

## 7. Forms

a. The following forms are mentioned in this directive: (Submit requests, for these forms as needed, through normal supply channels using NAVSUP P2002 for acquisition.)

(1) OPNAV 1780/1: Statement of Understanding, Selected Reserve Educational Assistance Program; S/N 0107-LF-017-8005.

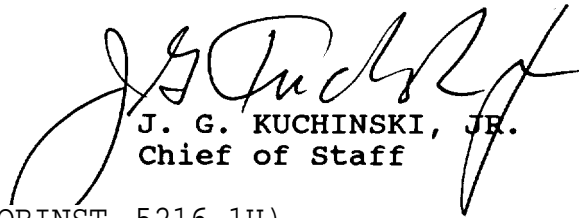
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(2) DD Form 2384: Selected Reserve Education Assistance Program (GI Bill) Notice of Basic Eligibility; S/N 0102-LF-002-3841.

(3) DD Form 2384-1: Selected Reserve Education Assistance Program (GI Bill) Notice of Basic Eligibility; produced electronically via RSTARS.

(4) NAVPERS 1070/613: Administrative Remarks; S/N 0106-LF-010-6991.

b. The RMGIB Adjudication Sheet (NAVRES 1780/1) is stocked and available from COMNAVRESFOR (Code 009E) by memorandum request.

  
J. G. KUCHINSKI, JR.  
Chief of Staff

Distribution: (COMNAVRESFORINST 5216.1H)

List A3 (OP-095 only), (FJA1)

B1 (less FR12, FR13 and FR17)

B2 (FR3, FR4, FR5, FR9, FR10, FR11, FR14, FR16, FR18, FR20, FR23 and C61B only)

C1 (less 29B1)

C2 (less 39B1, 39B2, 39C2, 39E1, COMRDNAVFAC, RESERVE NAVAL CONSTRUCTION FORCE REPRESENTATIVE (CENTRAL, ATLANTIC, AND WESTERN REP))

D

E2 (26W1A only)

E4 (FA6 and FB7 only)

E6 (FJB1 only)

E8 (FT6 only)

F1

F2

Stocked: COMNAVRESFOR (Code 01A)

**RHGIB ACRONYMS AND DEFINITIONS**

1. The following is a list of definitions for the RMGIB RSTARS fields in the RSTARS Miscellaneous Change option:

a. **MONTGOMERY GI BILL ELIG STATUS (RTSS/TE ACRONYMN "NGIBE")**. This one letter code reflects the members eligibility status. There are currently 16 codes available and are as follows:

A - **Ineligible**. Member has completed the course of instruction required for the award of a baccalaureate or equivalent degree and has not executed a six year obligation in the Selected Reserve after 30 September 1990.

B - **Ineligible**. Member is in receipt of a Naval Reserve Officer Training Corps (NROTC) scholarship.

C - **Ineligible**. Member has not executed a six year enlistment/reenlistment or extension of service in the Selected Reserve after 30 June 1985.

D - **Ineligible**. Member has executed a six year enlistment/reenlistment or extension in the Selected Reserve after 30 June 1985, but has not completed Initial Active Duty Training (IADT).

E - **Ineligible**. Member did not receive a secondary school diploma (or equivalency certificate) before completion of IADT or before execution of a six year enlistment/reenlistment or extension of service in the Selected Reserve.

F - **Eligible**. Member meets all the eligibility criteria.

G - **Ineligible**. Correction of erroneous report of eligibility.

H - **Eligibility terminated**. Member has been determined to be an unsatisfactory participant or performer.

I - **Eligibility terminated** - Expiration of 10 year eligibility period.

J - **Eligibility terminated**. Member has completed a course of instruction required for the award of a baccalaureate degree or equivalent degree and has not executed a six year obligation in the Selected Reserve after 30 September 1990.

K - **Eligibility terminated**. Member in receipt of a Naval Reserve Officer Training Corps (NROTC) scholarship. If the member subsequently terminates the NROTC scholarship he/she can regain RMGIB eligibility by reobligating for sufficient obligated service to cover the period that the member was using the NROTC scholarship.

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L - **Eligibility terminated.** Member died, separated or was transferred from the Selected Reserve. This code is not to be used for transfers between reserve activities when transferring from IDT pay to IDT pay.

N - **Negligibility suspended.** Member has been granted a period of authorized non-availability for up to three years (missionary).

P - **Eligibility suspended.** Member has been granted a period of authorized non-availability for up to one year (any reason other than missionary).

Q - **Eligibility reinstated.** Member has been reinstated after a period of authorized non-availability and has reobligated for sufficient service to cover the period of suspension.

R - **Eligible.** Member has been discharged for disability not the result of individual's willful misconduct.

b. **6 YEAR OBLIG DATE FOR GI BILL (RTSS/TE ACRONYMN "GIEDE").** GI Bill Eligibility Date Established. This is the date of the contract for personnel who enlist for six or more years on or after 1 July 1985. There can be no GIEDE dates prior to 1 July 1985. To become eligible, personnel who enlisted prior to that date must have executed an extension, an agreement to extend their IDT obligation, or reenlisted for a sufficient period to incur a six year Selected Reserve obligation on or after 1 July 1985.

c. **GI BILL CONVERSION DATE (RTSS/TE ACRONYMN "CONDT").** Used when personnel execute a new or second six year obligation on or after 1 October 1990. Personnel who are eligible for both the old and the enhanced benefits (CONVERTERS who enlisted between 1 July 1985 and 30 September 1990 and then obtained a second six year obligation on or after 1 October 1990) will have both the original GIEDE and a CONDT (the original GIBSD will not change). SAM personnel who report for recruit training on or after 24 August 1992 will use the date they reported to recruit training as their CONDT vice the contract date.

d. **GI BILL DATE OF BASIC ELIG (RTSS/TE ACRONYMN "GBISD").** This is the date entered on the Notice of Basic Eligibility (NOBE) (DD Form 2384 or 2384-1). This date is established by determining the date the final eligibility criteria was met and the individual can begin to receive educational benefit payments from the DVA.

e. **MONTGOMERY GI BILL RECOUP STATUS (RTSS/TE ACRONYMN "NGIBR").** When a person is terminated from the RMGIB, by reason of transfer to non-pay status, discharge, or suspension - a recoupment code must be entered (in most cases RSTARS will automatically display the proper code).



(1) The only codes available at the local level are:

- 1 = No recoupment required
- 2 = Recoupment required

(2) Codes not available at the local level, but which may appear on the CNRF/NRPC 1080-1150 report:

- 3 = Recoupment waived by COMNAVRESFOR
- 4 = Recoupment action initiated by COMNAVRESFOR
- 5 = Recoupment action completed by Defense

Finance and Accounting Service

f. **OBLIGATED SERVICE REMAINING (RTSS/TE ACRONYM)**  
**"GIBSR"**. This number is automatically computed by RSTARS when a termination date is entered. It reflects the number of months remaining, at the termination date, on the original six year obligation. This figure is used by COMNAVRESFOR to determine the amount of monies to be recouped if the member was terminated for unsatisfactory participation.

g. **DATE GI BILL ELIG TERMINATED (RTSS/TE ACRONYM)**  
**"GIBTD"**. The date of the event which caused termination of RMGIB benefits; this is a required field. This could be the date the member receives a Bachelor of Science/Bachelor of Arts degree (if RMGIB obligation was incurred between 1 July 1985 and 30 September 1990), the date of the sixth unexcused absence, 30 September of the fiscal year the member did not perform an Annual Training (AT), or the date of discharge or transfer from non-pay status.

h. **NOBE** - Notice of Basic Eligibility (DD Form 2384 or 2384-1).

i. **SOU** - Statement of Understanding (OPNAV 1780/1).

j. **DVA** - Department of Veterans Affairs.

k. **DMDC** - Defense Manpower Data Center, Monterey, California.

l. **IMAPMIS** - Inactive Manpower Management Information System, New Orleans, Louisiana.

m. **RCCPDS** - Reserve Components Common Personnel Data System, New Orleans, Louisiana.

n. **RTSS/TE** - Reserve Training Support System/Technical Enhancement.

o. **RSTARS** - Reserve Standard Training and Reporting System.

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p. ***Delimiting Date*** - the 10 year period that commences the date the member becomes eligible to begin receiving RMGIB benefits, by which the member must utilize their RMGIB benefits.

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ELIGIBILITY REQUIREMENTS

1. Prior to 18 November 1988 there were six eligibility criteria that had to be met before a member was entitled to receive RMGIB benefit payments; they were:

a. A six year obligation in the Selected Reserve. Members assigned to a Voluntary Training Unit (VTU) are members of the Individual Ready Reserve (IRR), not the Selected Reserve, and are not eligible for the RMGIB.

b. A high school diploma or equivalency prior to completion of required IADT.

c. Complete required IADT (except Navy Veteran, Other Service Veteran and Advanced Pay Grade personnel.)

d. Not be in receipt of an NROTC scholarship.

e. Not possess a BS/BA degree.

f. Have completed 180 days as a Selected Reservist.

2. On 18 November 1988 the 180 day requirement was eliminated. All personnel were "grandfathered" on that date (considered to have completed 180 days).

3. The BS/BA restriction was removed on 1 October 1990 and personnel with a BS/BA who enlisted on or after that date are no longer ineligible for the RMGIB. Personnel who enlisted prior to 1 October 1990 are not grandfathered; to receive the Enhanced Benefit Package they must incur a new six year obligation via an extension or reenlistment. For example: a member enlisted on 18 September 1990 (for six years), for him/her to be eligible for the Enhanced Benefit Package, they must execute a new six year obligation on or after 1 October 1990. If the member decided on 15 October 1990 to obligate for the Enhanced Benefit Package they must execute a six year obligation from 15 October 1990. Converters are personnel eligible prior to 1 October 1990 who then executed a new six year obligation on or after that date. They will retain their original GIEDE and GIBSD, the CONDT will be added. The delimiting date does not change, it is still 10 years from the original GIBSD.

4. Categories of personnel:

a. Non-prior service personnel:

(1) Agree to satisfactorily participate in the Selected Reserve for a period of six years or more on or after 1 July 1985.

Enclosure (2)

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(a) First term personnel enlist for a period of eight years; however, the obligation to satisfactorily participate in the Selected Reserve, for RMGIB, is six years.

(b) Non-prior service personnel who enlisted prior to 1 July 1985 and desired to establish eligibility must have executed an agreement (Administrative Remarks, NAVPERS 1070/613) to remain in a satisfactory IDTT status for a period of six years from the date they requested RMGIB benefits. Extension of an enlistment contract may be required in addition to the NAVPERS 1070/613 to incur sufficient obligated service for RMGIB.

(c) Non-prior service personnel who enlisted for six years on or after 1 July 1985 were automatically eligible. When all other eligibility requirements had been met these individuals should have been declared eligible and issued a NOBE.

(2) Complete the requirement for a high school diploma or equivalency certificate prior to completion of any required IADT. Recruits who are scheduled to complete IADT in two phases (split trainers), must satisfy this requirement prior to completion of the second phase of training. Verifying documentation must be submitted to the Reserve activity commanding officer within 60 days of completing IADT for appropriate annotation in the field service record. High school equivalency certification may be any of the following:

(a) Test based diploma (i.e., General Educational Development, California High School Proficiency Examination).

(b) High school certificate of attendance.

(c) Adult educational diploma.

(d) Correspondence school diploma.

(e) Occupational program certificate.

(f) Home study diploma.

Personnel who do not meet this requirement, but subsequently receive their high school diploma may then become eligible by executing a new six year IDT obligation.

(3) Complete required IADT.

(a) Personnel who completed the requirements for a high school diploma or equivalency are considered to have "completed IADT" after the first phase of the individual's training plan. For example, those awaiting an "A" school seat are considered to have completed IADT for purposes of qualifying for the RMGIB after completing basic recruit training.

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(b) There is no required IADT for individuals accessed under the APG Program. Eligibility is effective upon establishment of the six year IDT obligation, provided all other requirements have been met.

(4) Must not be receiving financial assistance as a member of the NROTC program.

(5) Prior to 1 October 1990, must not possess a baccalaureate degree or the equivalent.

(6) Prior to 18 November 1988, must complete 180 days of service in the Selected Reserve. After this date the 180 day rule no longer applies. Personnel who entered the Selected Reserve prior to 18 November 1988, but had not completed 180 days of Selected Reserve service as of 18 November 1988 are considered to have satisfied this requirement that date. For example, a member who enlisted for six years on 1 November 1988 fulfilled the 180 day requirement on 18 November 1988.

b. Enlisted Selected Reserve Personnel (Prior Service)

(1) Agree to satisfactorily participate in the Selected Reserve for a period of six years on or after 1 July 1985.

(a) Naval Reservists who initially enlisted in the Naval Reserve Active Mariner (3x6 or 3x8) are not eligible for RMGIB unless they obligate for six years in the Selected Reserve upon affiliation with a Naval Reserve unit. Active Mariner personnel are not eligible for RMGIB Chapter 106, based on their original enlistment obligation, because of the Congressional "Rule of Multiple Eligibility."

(b) Participants in the Navy Sea College Program, per reference (f), are not eligible for RMGIB benefits because the current period of service is used to qualify for Active Duty Montgomery GI Bill (Chapter 30) benefits. Upon completion of the current four year Selected Reserve obligation, members would be eligible to reenlist for Chapter 106 benefits; however, they too would be limited by the "Congressional Rule of Multiple Eligibility."

(c) The "Congressional Rule of Multiple Eligibility" states: "one time period or contract will entitle a member to one educational program; members may not draw benefits from two DVA funded educational programs concurrently; and total entitlements paid under more than one program will not exceed 48 months of benefits. Members entitled to educational benefits from more than one program must specify which program they desire to use when applying for benefits."

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(2) Complete the requirements for a high school diploma or equivalency certificate prior to or on the date the obligation is executed. Personnel who do not meet this requirement, but subsequently receive their high school diploma or equivalency may then become eligible by executing a new six year IDT obligation.

(3) Cannot possess a baccalaureate degree. However, this restriction no longer applies if the six year obligation was incurred on or after 1 October 1990.

(4) Must not be receiving financial assistance under section 2107 of Title 10 USCS as a member of the Senior Reserve Officer' Training Corps program.

(5) Meet the minimum service requirement of 180 days. This requirement was deleted 18 November 1988 and all personnel were "grandfathered" at that time.

c. Officer Personnel Eligibility Criteria

(1) Must obligate to serve in the Selected Reserve for at least six years on or after 1 July 1985. (This must be in addition to any existing period of obligated service in the Selected Reserve). Since officers do not execute an enlistment document they must sign a NAVPERS 1070/613 entry obligating themselves for the required six years; the proper entry is reflected in Figure 1 of this enclosure.

(2) Complete the requirement for a high school diploma or equivalency certificate not later than the date of the six year commitment.

(3) Must not possess a baccalaureate degree or equivalent prior to 1 October 1990.

(4) Meet the minimum service requirement outlined in subparagraph 2b(5) above.

5. Members receiving either enlistment bonus installments or education assistance as a guarantee to a previous enlistment (i.e., Sea and Air Mariner Program Enlistment Bonus Educational Assistance or Reserve Allied Medical Personnel Tuition Assistance) may receive concurrent benefits for the RMGIB.

6. Individuals on active duty receiving tuition assistance cannot also receive benefits for the RMGIB for the same course of instruction.

7. Members assigned to a VTU are in Training/Pay Category "E" and are not entitled to RMGIB benefits. They are members of the IRR, not the Selected Reserve.

8. Individuals transferred to Records Review for reasons beyond the member's control (i.e., awaiting Bureau of Medicine (BUMED) determination, forced attrition, In Assignment Processing (IAP) over 60 days) are assigned to the IRR. These members are transferred with an NGIBE of "L" and NGIBR of "1." These members will retain their RMGIB eligibility (from 1 October 1991 to 30 September 1995). The Reserve activity must annotate the member's NAVRES 1326/1 "Transferred to the IRR" or "Transferred to the IRR (appropriate VTU designation)." The member must take a copy of these orders to the DVA who will reinstate his/her RMGIB benefits; a copy of these orders must also be faxed to COMNAVRESFOR (Code 009E). Upon reaffiliation with an IDT pay Selected Reserve unit, their eligibility status will be changed to "F." The original 10 year delimiting date does not change.

9. Individuals assigned to a Mobilization Assignment Control Group or Individual Mobilization Augment unit may be eligible for RMGIB benefits provided all requirements are met, including assignment in an IDT pay billet.

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Figure 1.

***ADMINISTRATIVE REMARKS FORMAT FOR OFFICER  
SIX YEAR DRILLING OBLIGATION***

Date: I agree to participate as a member of the Inactive Duty Training Reserve for six-years from this date to establish eligibility for RMGIB benefits. Receipt of benefits is conditional on satisfactory participation. I understand that this entitlement does not take precedence over any forced attrition due to total Force management decisions.



**11 FEB 1993**BENEFIT ENTITLEMENTS AND PAYMENT SCHEDULE

1. The maximum number of months of entitlement for the Chapter 106 - RMGIB Program is 36 full time educational benefit months or its equivalent based upon three-quarter, half, or one-quarter time.

2. RMGIB benefits are payable only for the pursuit of educationally funded programs approved by the DVA. Questions regarding approved schools and courses should be directed to the Regional DVA office serving the member's area.

3. Members who enlisted, reenlisted or extended for six years, in the Selected Reserve between 1 July 1985 and 30 September 1990 lose their eligibility after the completion of a course of instruction leading to a baccalaureate degree or its equivalent. These personnel must be terminated (NGIBE - J/NGIBR - 1) on the date the degree or its equivalent is earned. Members can regain eligibility for the unused portion of the 36 months entitlement if they incur a second six year obligation on or after 1 October 1990 (completion of the initial six year obligation is not required) , however the delimiting date, based on the original GIBSD, does not change.

NOTE: Members who enlisted, reenlisted, or extended for six years, on or after 1 October 1990, retain their eligibility if they attain a baccalaureate degree or its equivalent.

4. An eligible member of the Selected Reserve may use RMGIB benefits only while participating satisfactorily in required training as a member of the Selected Reserve, however members separated from the Selected Reserve for a disability not the result of their willful misconduct and those members involuntarily separated from Selected Reserve status not due to member's misconduct may continue to use benefits until the 10 year delimiting date. The member must apply to the DVA.

5. Members transferred from IDT pay status to non-pay status, except for those reasons stated in paragraph 4, are no longer members of the Selected Reserve and must be terminated or suspended from eligibility (depending upon the circumstances of their separation/transfer).

6. Benefit levels for education assistance, effective 1 April 1993) are:

- |                       |                    |
|-----------------------|--------------------|
| a. Full time benefit  | \$190.00 per month |
| b. Three-quarter time | 142.50 per month   |
| c. Half time          | 95.00 per month    |

Enclosure (3)

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d Quarter time 47.50 per month

Beginning FY-94, rate increases for RMGIB will be indexed to changes in the Consumer Price Index and will be published by COMNAVRESFOR message as changes are received from the Chief of Naval Operations.

7. Personnel who become eligible for the RMGIB on or after 1 October 1990 are eligible for the following DVA approved educational opportunities.

- a. Vocational Technical
- b. Cooperative
- c. Correspondence Courses
- d. Independent Study
- e. Non-College Degree Courses
- f. Apprenticeship
- g. On-the-Job Training
- h. Remedial/Refresher/Deficiency
- i. Baccalaureate Degree (Initial/Dual/Second)
- j. Flight Training (until 30 September 1994). Member must meet the following criteria:

- (1) Possess a private pilot's license
- (2) Be pursuing a career in aviation
- (3) Pass the required physical examinations

(4) Attend an Federal Aviation Administration, DVA, and State approved program.

(5) Benefits will be paid for solo flight hours for those authorized flight training. DVA is authorizing agent.

*NOTE: Chapter 106 educational programs are funded by the DVA and they are the definitive source for determining which programs will be funded. Ensure that Selected Reserve personnel are advised to speak first with the DVA before enrolling in any class or course of study.*

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CORRECTIONS - EXPEDITE AND RTSS/TE

1. There are two types of emergency correction procedures available through COMNAVRESFOR (Code 009E), they are:

a. Expedite Correction - this temporarily overrides Defense Manpower Data Center (DMDC) data pertaining to RMGIB eligibility. This authorizes the DVA to make-payments to the member for up to 120 days from the date of the Expedite Correction. If corrected entries have not been received by the end of the 120 day period, payment of benefits will be suspended and collection action initiated.

(1) Expedite Corrections are performed when members:

(a) have been erroneously coded as ineligible; or

(b) were not coded as eligible when they were issued their Notice of Basic Eligibility (DD Form 2384 or 2384-1); or

(c) after completion of a requested RTSS/TE Correction by COMNAVRESFOR (Code 009E).

(2) If a command requests an Expedite Correction, the following actions must be completed in RSTARS prior to calling COMNAVRESFOR (Code 009E) (it will take approximately 24 hours from the time you transmit until RTSS/TE is updated):

(a) NGIBE must be "F" or "Q"

(b) GIEDE must be accurately recorded from the document which establishes the six year obligation

(c) GIBSD must match the date entered in Block 9 or 10 of the Notice of Basic Eligibility (DD Form 2384 or 2384-1)

(d) The SCHST and EDUC entries must be correct

(3) Contact COMNAVRESFOR (Code 009E) with the member's name and social security number. Prior to calling ensure that the member has been made eligible in RSTARS. Request Expedite Corrections by calling Commercial (504)-948-5421/1962/5166/1961/1964; toll free 1-800-621-8853; or use DSN prefix 363.

b. RTSS/TE Corrections - a permanent correction to the RSTARS and RTSS/TE databases. Certain NGIBE codes cannot be changed in RSTARS at the local level (H, L, J, and K); they can only be changed by COMNAVRESFOR (Code 009E). It is then downloaded to the field activity via RTSS/TE. To request an RTSS/TE Correction the command must:

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(a) Submit a request, on command letterhead, signed by the commanding officer or a designated representative with "By direction" authority.

(b) The letter must provide specific details as to the reasons why this action is required; supporting documentation is not required unless requested by COMNAVRESFOR. (See Figure 1 of this enclosure).

(c) Letters may be mailed or faxed to COMNAVRESFOR (Code 009E). Fax number 1-504-948-1340 (DSN 363-1340).

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Figure 1.

***SAMPLE LETTER FORMAT FOR RTSS/TE CORRECTION LETTER***

1780  
Code

From: Reserve Activity Commanding Officer  
To: Commander, Naval Reserve Force (Code 009E)  
Subj: REQUEST FOR AN RTSS/TE CORRECTION ICO (RANK/RATE, NAME,  
BRANCH/CLASS, SSN)

Ref: (a) COMNAVRESFORINST 1780.1A

1. Per reference (a), the following RTSS/TE correction(s) is/are requested for subject member:

**OLD DATA:      NEW DATA:**

NGIBE:  
GIEDE:  
CONDT:  
GIBSD:  
NGIBR:  
GIBSR:

2. (Detailed explanation for request).
3. Point of contact: (RMGIB Coordinator and phone number).

CO or Designated Representative  
with Specific "By direction"  
Authority

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TERMINATION/SUSPENSION/DISCHARGE1. Termination

a. Entitlement to educational assistance under the RMGIB (Chapter 106) will be terminated when one of the following events occur:

(1) Upon determination that an individual has been erroneously reported as eligible (NGIBE = "G").

(2) When an individual fails to participate satisfactorily during the six year time period that established eligibility. Terminate with an NGIBE = "H." The date of termination should be the date of the sixth unexcused absence or the event which caused the member to be declared unsatisfactory. Terminations due to unsatisfactory participation MUST BE DONE in a timely manner (within 10 working days of the termination date). Undue delay may result in erroneous payment of RMGIB benefits to the member.

(a) When benefits are terminated for unsatisfactory participation they can never be regained in the Naval Reserve or any other component.

(b) After the six year obligation has been completed and a member becomes unsatisfactory, RMGIB eligibility is retained and the NGIBE will remain as an "F" or "Q," as applicable. The exception is when the member leaves the Selected Reserve. The NGIBE would be changed to "L" with an NGIBR of "1."

(3) Members who established eligibility prior to 1 October 1990 must be terminated, NGIBE = "J," effective the date the member received his/her baccalaureate degree. Eligibility can be reinstated for the unused portion of their 36 month entitlement by executing a second six year obligation on or after 1 October 1990.

(4) When a member, after being declared eligible, receives an NROTC scholarship (NGIBE = "K").

(5) When an individual dies, separates, or transfers from the Selected Reserve, NGIBE = "L"; the only exception are those personnel coded "J", they must be left as a "J" upon transfer. This does not include transfers to other Selected Reserve units/commands. When an individual transfers between Selected Reserve units/commands, their RMGIB entries MUST NOT be changed.

(6) Those individuals being forced out of a pay billet through no fault of their own (i.e., high year tenure, awaiting BUMED determination, IAP for more than 60 days) should be terminated with an NGIBE = "L" (NGIBR = 1). Their orders must

Enclosure (5)

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state "Transferred to the IRR due to Forced Attrition" or "Transferred to the IRR (designation of applicable VTU unit) due to Forced Attrition"; they should contact the regional DVA for reinstatement of RMGIB benefits. Those personnel coded "J", must be left as a "J" upon termination from a pay billet. Members in this category must sign the Administrative Remarks entry reflected in Figure 1 of this enclosure.

(7) APG personnel who fail to complete the requirements for permanent advancement within the allotted time frame will be coded NGIBE "L"/NGIBR "1" if they are terminated and transferred to the IRR. If they are retained in an IDT pay billet, in their permanent rate they will retain their RMGIB benefits.

(8) When individuals reach their delimiting date, 10 years from the GIBSD, enter NGIBE = "I"/NGIBR = 2. The DVA will monitor the delimiting date and automatically terminate the member's benefits. Commands are tasked with establishing a tracking system to monitor RMGIB delimiting dates for members who are eligible. This will ensure that benefits are terminated promptly on the 10 year delimiting date. This is an inspection item.

## 2. Suspension

a. Personnel unable to continue service in the Selected Reserve for a valid reason approved by the Reserve component, following a period of satisfactory participation, are authorized one period of voluntary suspension (during the 10 year period) as follows:

(1) Up to one year for any authorized reason (NGIBE = P)

(2) Up to three years for missionary service (NGIBE = N)

b. Upon reaffiliation after an authorized period of suspension, the member must reenlist or extend his/her contract to obtain obligated service equal to or exceeding the difference between time served and time remaining of the six year obligation used to establish the original eligibility. Upon reaffiliation and obligation the member's NGIBE will be changed to "Q."

c. Members must reaffiliate within the prescribed time limits or RMGIB benefits will be terminated by COMNAVRESFOR with an NGIBE of "H" using the date of suspension as the GIBTD. Once benefits are terminated they cannot be regained.

d. A recoupment package must be submitted on all personnel placed in a suspended status who appear on the CNRF/NRPC 1080-1150 report. For those RMGIB eligible personnel not on the

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CNRF/NRPC 1080-1150 report only a Letter of Notification needs to be submitted. Formats for these letters can be found in Figures (2) and (3) of this enclosure.

3. Discharge. Proper NGIBE and NGIBR code determination is based upon the reason/characterization of discharge, as follows:

a. NGIBE = L        NGIBR = 1

- (1) Pregnancy/Parenthood
- (2) Hardship
- (3) Recall to active duty
- (4) To accept a commission
- (5) For enlistment into another Reserve component
- (6) Selected changes in service obligation
- (7) Expiration of enlistment and subsequent separation from the Selected Reserve
- (8) Personality disorder
- (9) Defective enlistment/induction (through no willful intent to defraud by the member)
- (10) Failure to select for promotion (Officer personnel only)
- (11) Personnel coded "J," must be left as a "J" upon discharge

b. NGIBE = H        NGIBR = 2

- (1) Unsatisfactory participation\*
- (2) Drug or alcohol abuse/rehabilitation failure
- (3) Failure to meet physical readiness standards

\*GIBTD must be the date of the event that caused the member to become unsatisfactory, not the date of separation from Selected Reserve.

c. NGIBE = R        NGIBR = 1

- (1) Member discharged for physical disability due to no fault of the member.



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(2) Members so discharged can regain RMGIB eligibility by petitioning the DVA within one year from date of discharge.

4. Recoupment Actions

a. Failure to participate satisfactorily in required training will result in the recoupment of a portion of the previously paid benefits. COMNAVRESFOR may waive the requirement to recoup previously paid benefits or may reduce the amount of the recoupment if it is determined that the failure to participate satisfactorily was due to reasons beyond the control of the individual or was erroneous.

b. Any recoupment required will not affect the obligation to serve the remainder of the six year obligation.

c. The amount of the recoupment will be:

(1) Equal to the product of the number of months of obligated service remaining under the agreement which established RMGIB eligibility divided by the original number of months of such obligation and the total amount of educational assistance provided to the individual, see example below:

13 Jun 86: Member signed a 6 year obligation  
13 Dec 86: Final eligibility requirement met  
15 Jan 87: Member begins receiving benefits  
10 Apr 88: Member declared UNSAT and terminated  
*Member received \$2100 in benefit  
payments between 15 Jan 87 and 10 Apr  
88.*  
13 Jun 88: DVA makes the last RMGIB payment

The DVA will collect \$280 in overpayment for the April and May 1988 payments.

COMNAVRESFOR recoups \$1400 (based on the amount of time served on the original six year obligation) :

Time served: 24 months  
Service remaining: 48 months

Calculation:  $48/72 = 2/3$   
 $2/3 \times \$2100 = \$1400$

(2) This amount will be increased by interest equal to the highest rate being paid by the United States for securities having a maturity of 90 days or less, such interest to accrue from the day on which the member is first notified of the amount

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due to the United States as a refund. The current rate on the date it is determined a refund is due will be used.

d. A recoupment package will be submitted on all individuals deemed to be unsatisfactory in their participation, or who are discharged with an NGIBR of 2, and appear on the CNRF/NRPC 1080-1150 report. This package will be in the format shown in Figure 2 of this enclosure.

e. Unsatisfactory members who are RMGIB eligible, but do not appear on the CNRF/NRPC 1080-1150 report do not require submission of a complete recoupment package. The Letter of Notification format is shown in Figure 3 of this enclosure.

5. Members receiving educational assistance who lose entitlement due to unsatisfactory participation may be involuntary recalled to active duty for a period not to exceed two years.

6. Individuals declared unsatisfactory participants during the six year obligation period for the RMGIB, regardless of administrative action (i.e., involuntary recall to active duty, reestablishment of IDT documentation, or probation) lose any future entitlement to RMGIB in the Naval Reserve or any other component. Waivers will only be considered if proof of counseling (NAVPERS 1070/613) is provided to COMNAVRESFOR (Code 009E) that termination was due to administrative error and the member was actually a satisfactory performer.

7. It is the responsibility of the supporting Reserve activity commanding officer to initiate termination and recoupment procedures when a member's entitlement is terminated under the provisions of this chapter. Recoupment actions must be initiated within 10 working days of termination to preclude unsatisfactory members from receiving benefits to which they are not entitled.

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Figure 1.

**ADMINISTRATIVE REMARKS ENTRY FOR PERSONNEL FORCED  
FROM A PAY BILLET THROUGH NO FAULT OF THEIR OWN**

Date: I acknowledge that I have been counseled regarding my Reserve Montgomery GI Bill (RMGIB) eligibility 'status. I have been advised that I am being transferred to non-pay status through no fault of my own. My eligibility for RMGIB benefits will stop unless I am currently enrolled in an educational institution. In that case, I will continue to receive benefits until the end of the term, quarter, or semester. If the course of study does not follow a term, quarter, or semester schedule, benefits will continue until the end of the course, or for 12 weeks, whichever is less. Benefits received after this period will be considered overpayment and the Department of Veterans Affairs (DVA) will initiate immediate collection of the overpayment. I understand that I can regain eligibility if I am reassigned to a Selected Reserve billet and reenlist or extend my enlistment contract to obtain obligated service equal to or exceeding the difference between time served and time remaining of the six year obligation used to establish my original eligibility. I further understand that my 10 year delimiting date will continue to be the date originally established."

Figure 2.

**FORMAT FOR RECOUPMENT LETTER - PERSONNEL APPEARING ON 1150**

1780  
Ser

From: Naval Reserve Activity  
To: Commander, Naval Reserve Force (Code 009E)  
Via: Echelon IV Command (if applicable)

Subj: RESERVE MONTGOMERY GI BILL (RMGIB) RECOUPMENT ICO  
(MEMBER'S RATING, NAME, BRANCH/CLASS, SSN)

Ref: (a) COMNAVRESFORINST 1780.1A

Encl: (1) Copy of enlistment/extension/reenlistment or  
documentation establishing a-six year obligation for  
the RMGIB, plus applicable NAVPERS 1070/613s  
(2) Certified copy of the Notice of Basic Eligibility (DD  
Form 2384 or 2384-1)  
(3) Certified copy of all Drill Muster Records  
(NAVPERS 1570/12) within the six year RMGIB obligation  
period  
(4) Copy of all NAVPERS 1070/605  
(5) Copy of NAVPERS 1070/603 or appropriate documentation  
reflecting proof of high school graduation  
(6) Copy of termination documentation

1. Per reference (a), subject member is considered an unsatisfactory participant and ineligible for Reserve Montgomery GI Bill (RMGIB); enclosures (1) through (6) are forwarded for initiation of recoupment action.

2. Member's last known address:

Street  
City, State, Zip

3. The following information is provided for adjudication:

Date termination was entered in RSTARS:  
Contract date (GIEDE)  
Conversion date (CONDT)  
Start date (GIBSD)  
Termination date (GIBTD)  
Prior eligibility code (old NGIBE)  
Current eligibility code (new NGIBE (should be "H" ))  
Recoupment code (NGIBR (should be "2" ))  
Service remaining (GIBSR)

COMNAVRESFORINST 1780.1A

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4. Point of contact is: (RMGIB coordinator's name and number).

CO'S Signature or  
Designated Representative with  
"By direction of the Commanding  
Officer" authority

Copy to:  
Member

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Figure 3.

**FORMAT FOR LETTER OF NOTIFICATION - PERSONNEL NOT ON 1150**

1780

Ser

From: Reserve Activity  
To: Commander, Naval Reserve Force (Code 009E)  
Via: Echelon IV  
  
Subj: TERMINATION OF RESERVE MONTGOMERY GI BILL (RMGIB)  
BENEFITS ICO (RATE, NAME, BRANCH/CLASS, SSN)

1. Subject member's RMGIB eligibility has been terminated effective (date of termination) for (reason). Member does not appear on the COMNAVRESFOR/NRPC 1080-1150B report.

CO's Signature or  
Designated Representative with  
"By direction of the Commanding  
Officer" authority

Copy to:  
Member

**11 FEB 1993****REPORTS**

1. Two reports are required to properly administer the RMGIB program. COMNAVRESFOR (Code 009E) provides the CNRF/NRPC 1080-1150B which must be verified within five working days of receipt and the local command will produce the RMGIB AD HOC report.

a. CNRF/NRPC 1080-1150B - Reserve Montgomery GI Bill User Report:

(1) Provides the field activity with a listing of personnel that have applied for, are receiving, or have received RMGIB benefits. Proper monitoring of this report will ensure that member using the program will continue to receive uninterrupted benefits.

(2) This is dual line error asterisked report. The top line reflects Inactive Manpower Management Information System (IMAPMIS) RMGIB data elements; the bottom line reflects Defense Manpower Data Center (DMDC) RMGIB data elements.

(3) Two copies are forwarded monthly to the echelon IV command for distribution to the echelon V activities. Echelon IV commands are required to forward these reports within three working days of receipt.

(4) Echelon V commands are required to verify the entire report within five working days of receipt from the Echelon IV command.

b. AD HOC Report (locally produced on RSTARS). The AD HOC report provides the most up-to-date status of the RMGIB entries for all personnel assigned and must be used in the verification of your CNRF/NRPC 1080-1150 report. The format for this report is:

<u>FIELD #</u>	<u>RSTARS NARRATIVE</u>
1	Social Security Number
2	Member's Name
3	Officer/Enlisted Indicator
4	School Status Code
5	Years of Education Completed
6	Montgomery GI Bill Eligibility Status
7	6 Year Obligation Date for GI Bill
8	GI Bill Date of Basic Eligibility
9	Date Enlistment Expires
10	Pay Entry Base Date
11	Montgomery GI Bill Recoup Status
12	Date GI Bill Elig Terminated
13	Obligated Service Remaining
14	GI Bill Conversion Date

Enclosure (6)

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Fields to Sort On; RUIC and Member's Name

Scope Limit is your option; default is none.

REPORT & SERVICE RECORD VERIFICATION

1. Commands must verify each service record and personal IDT folder upon receipt from the losing activity; use Figure 1 of this enclosure to verify the correctness of RMGIB entries.
2. CNRF/NRPC 1080-1150B must be verified within five working days of receipt from the echelon IV command. (An initial verification of all entries on the AD HOC and 1150 report must be completed within 30 working days of receipt of this instruction.) Verification of the 1150 should be accomplished first since this report contains those members currently using RMGIB benefits and is the source of many congressional inquiries. Once the 1150 has been verified those personnel that appear on the AD HOC and 1150 can be lined off the AD HOC (they have already been verified).
3. The RMGIB Entry Determination Adjudication Sheet (NAVRES 1780/1), Figure 1 of this enclosure, will be used for verification of the service record and COMNAVRESFOR RMGIB reports.
4. The following format should be used in verification of the AD HOC and 1150 report:
  - a. Produce a new AD HOC report upon receipt of the current 1150 Reports.
  - b. Compare the data reflected on the new 1150 with the AD HOC report and your old 1150:
    - (1) Look for entries which haven't changed for 90 days and contact COMNAVRESFOR (Code 10) Help Desk (1-800-537-4617) for assistance.
    - (2) Transfer unchanged entries of less than 90 days to the new 1150.
    - (3) Transfer the annotation from the old 1150 to the new 1150.
    - (4) Check for new errors (asterisks).
  - c. When you have adjudicated your new and old errors and submitted new RSTARS information:
    - (1) Move to the AD HOC report and cross off all members who appeared on the 1150.



(2) Compare the remaining personnel to the AD HOC and old AD HOC using the same procedure as outlined for the 1150.

(3) Write in new personnel that have been received, but do not appear on your report.

5. Service records should be verified to ensure the Pay Entry Base Date (PEBD), GIEDE, GIBSD -and basic eligibility is correct.

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Figure 1.

RESERVE MONTGOMERY GI BILL (RMGIB)  
ENTRY ADJUDICATION SHEET

COMNAVRESFORINST 1780.1A

<b>Section A: Member's Personal Data</b>	
1. Name :	2. SSN:
3. Unit:	4. Reviewed by:
<b>Section B: Data from Member's Service Record</b>	
1. Six Year Obligation Date for RMGIB: ____/____/____ <i>If no six year obligation go to Sections C line 1 then D line 4.</i>	
2. Second Six Year Obligation Date (if on or after 01OCT90) ____/____/____	
3. Date Completed High School/Equivalency Degree: ____/____/____	
4. Date First Received Drill Pay (REC DP) or Inactive Duty Training (IDT) after Initial Active Duty for Training: ____/____/____	
5. Date member completed 180 days in the Selected Reserve (only a requirement until 18NOV88) ____/____/____	
6. Does member have a four year degree?	Date of Degree: ____/____/____
7. Does member have an ROTC Scholarship?	Date Received: ____/____/____
8. Pay Entry Base Date: ____/____/____	
9. RSTARS School Status Code:____ 10. Years of Education:____	
<b>Section C: RMGIB Adjudication</b>	
1. Is member eligible for RMGIB? Yes / No NGIBE Code:____	
2. Entry Determination:	
a. GIEDE: Six Year Obligation Date for GI Bill: ____/____/____	
b. CONDT: GI Bill Conversion Date: ____/____/____	
c. GIBSD: GI Bill Date of Basic Eligibility: ____/____/____	
d. GIBTD: Date GI Bill Eligibility Terminated: ____/____/____	
<b>Section D: Verification</b>	
1. Does the member have a signed copy of the following:	
a. in Drill Folder?: NOBE: Yes / No / NA SOU: Yes / No	
b. in Service Record?: NOBE: Yes / No / NA SOU: Yes / No	
2. Does the NOBE GIBSD match the GIBSD determined in Section C line 2c? Yes / No Date corrected: ____/____/____	
3. Is the member in a satisfactory status in the Selected Reserve? Yes / No NGIBE Corrected to: ____ Date : ____/____/____	
4. Is the correct information reflected on the: Ad Hoc: Yes / No 1150: Yes / No / NA	

NAVRES 1780/1(12-92)

COUNSELING

1. For proper understanding and use of RMGIB benefits it is imperative that counseling be conducted at specific times. The following guidelines reflect when counseling is required and the topics to be discussed. Figures 1 through 8 in this enclosure contain sample page 13 formats for documentation of counseling.

a. At Initial Enlistment (By Recruiter)

(1) RMGIB benefits - this program is funded by and provides benefits for DVA funded educational assistance programs. Members may become eligible to receive benefit payments for 36 full time benefit months.

(2) Eligibility requirements

(a) Six year obligation in the Selected Reserve (IDT Pay status).

(b) Completion of IADT.

(c) Attain a high school diploma or equivalency prior to completion of IADT or in the case of a member reenlisting or extending an enlistment, complete this education requirement before such reenlistment or extension.

(d) Not be in receipt of an ROTC scholarship.

(3) Benefits can only be obtained by submitting the Notice of Basic Eligibility (DD Form 2384 or 2384-1), which will be issued to the member by the RMGIB Coordinator. The member must then present this document to the DVA representative at the educational institution or to the regional DVA office with the required DVA forms. Benefits will continue while the member remains in school and is in a satisfactory IDT Pay status.

(4) The Statement of Understanding (OPNAV 1780/1), must be issued if the member enlists or reenlists for at least six years. The recruiter is required to furnish the supporting Reserve activity with four copies of the Statement of Understanding which are then to be distributed, with one copy each, as follows:

(a) Bureau of Naval Personnel (PERS 313)

(b) IDT Pay Folder

(c) Service Record

(d) Member

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Original signatures are required only on the copy sent to the Bureau of Naval Personnel (BUPERS.)

b. Upon Initial Gain into IDT Pay Status; if all eligibility criteria have been satisfied (NGIBE = F/NGIBR = 6):

(1) The same counseling as required for initial enlistment. 'This counseling could occur on the same day the member signs the six year obligation, if a NAVET/OSVET/APG, or, in the case of SAM personnel, when the member returns from completion of IADT.

(2) At this time the member should also sign the Notice of Basic Eligibility (DD Form 2384 or 2384-1). Prepare an original and three copies; distribution is the same as the Statement of Understanding, ensure the copy with the original signature is forwarded to PERS 313C.

(3) Emphasize that only one period of suspension is authorized during the ten year period; maximum one year period for personal reasons or three years for missionary service. Only exception is for the spouse of an active duty member who leaves the Selected Reserve to accompany the spouse during a Department of Defense overseas tour of duty. In this case, a copy of the spouse's orders must accompany a letter to BUPERS (PERS 60) via COMNAVRESFOR (Code 009E) requesting an authorized suspension not to exceed three years. These requests will be considered on a case by case basis. He/she must return to a Drill Pay status prior to expiration of the authorized period and reenlist or extend their enlistment contract to obtain obligated service equal to or exceeding the difference between time served and time remaining on the six year obligation used to establish the original eligibility. The original 10 year delimiting date continues as originally established.

(4) Discuss the penalties incurred upon termination for unsatisfactory participation:

(a) Immediate loss of RMGIB benefits

(b) Loss of future entitlement to RMGIB benefits, in the Naval Reserve and the other components of the Armed Forces, regardless of future participation.

(c) Potential overpayment collection by the DVA and recoupment action by COMNAVRESFOR (Code 009E).

(5) The member must be advised that the delimiting date is 10 years from the GIBSD at which time benefits cease. If the member wants to continue to receive payments after completion of

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the six year RMGIB obligation, he/she must remain a participant in good standing in the Selected Reserve during the period benefits are received.

c. When the member becomes an unsatisfactory participant (NGIBE = H/NGIBR = 2), counseling must emphasize the following:

(1) Loss of benefits is effective the date a member's performance is determined to be unsatisfactory. Payments do not continue to the end of the quarter, semester, or 12 weeks.

(2) There may be a potential collection action initiated by the DVA for overpayments made after the termination date and before the DVA receives notification of the termination. Also, approximately one year after termination, COMNAVRESFOR (Code 009E) will commence action to recoup a portion of the monies paid during the period of eligibility, plus interest.

(3) Explain waiver criteria. Waiver procedure for overpayments is outlined in the DVA letter to the member. Waiver procedure regarding COMNAVRESFOR recoupment is explained in the Defense Finance Accounting System (DFAS) letter to the member. Waivers of recoupment actions are based solely on administrative error when determining the member's unsatisfactory participation. Financial hardship is not considered justification for a waiver.

(4) The member must be informed that they have lost all future entitlement to the RMGIB in the Naval Reserve and all other Reserve components. Reestablishment of IDT documentation or probation does not reinstate RMGIB eligibility.

d. When an IRR Transfer Request is submitted, explain and document the following (via an Administrative Remarks, NAVPERS 1070/613) (NGIBE = N or P/NGIBR = 1):

(1) The length of the authorized period of suspension and the requirement to obligate, upon return from suspension, by reenlisting or extending their enlistment contract to obtain obligated service equal to or exceeding the difference between time served and time remaining on the six year obligation used to establish the original eligibility. Also that the original 10 year delimiting date continues as originally established.

(2) They are not entitled to benefits while in a suspended status and if they receive monies from the DVA, the Regional DVA office must be notified of their ineligible status.

(3) Remaining in the IRR longer than the authorized period of suspension or failure to reobligate upon return will result in termination (NGIBE - H) and a recoupment action by COMNAVRESFOR (Code 009E).

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(4) Per enclosure (5) submit a Recoupment Package to COMNAVRESFOR (Code 009E) for personnel transferred to the IRR, if they appear on the CNRF/NRPC 1080-1150B report.

e. When transferred to the IRR/VTU because of High Year Tenure, Forced Attrition, or other reasons not due to the member's own volition (NGIBE = L/NGIBR = 1): Inform the member that loss of the pay Billet was not through their fault and their eligibility status will be terminated with an NGIBE = "L"/NGIBR = "1." Benefits can be regained (between 1 October 1991 to 30 September 1995) if the member applies to the regional DVA office with a copy of their orders. Members' orders must state "Transferred to the IRR" or "Transferred to the IRR (designation of VTU unit)." If member subsequently returns to an IDT Pay status change the NGIBE to "F."

f. At Discharge

(1) When discharged prior to the end of the RMGIB six year obligation, for either unsatisfactory participation or a characterization of discharge that reflects other than honorable condition (NGIBE = H/NGIBR = 2), counsel the member concerning:

(a) Benefits are terminated on the date of separation and do not continue until the end of the current quarter, semester, or 12 weeks (whichever is less) .

(b) Potential overpayment collection action by the DVA and recoupment action by COMNAVRESFOR (Code 009E).

(c) Loss of future entitlement in the Naval Reserve and all other components of the armed forces.

(2) When discharged for immediate enlistment into another component (NGIBE = L/NGIBR = 1), counsel member concerning:

(a) Requirements for reinstatement of RMGIB. Member must enlist for sufficient obligated service to complete the remainder of the RMGIB six year obligation.

(b) Give the member a memo which reflects the NGIBE, GIEDE and/or CONDT, and GIBSD which must be given to the new component to ensure eligibility is properly reported and reinstated.

(3) When discharge occurs after completion of the six year RMGIB obligation (NGIBE = L/NGIBR = 1), counsel the member concerning:

(a) The DVA policy to continue payments through the end of the semester, quarter, or 12 weeks (whichever is less) after which payments will stop.

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(b) The only way to continue receiving RMGIB payments after the initial six year obligation and prior to the delimiting date is to remain a member in good standing of the Selected Reserve.

(4) When discharged as an unsatisfactory participant (NGIBE - H/NGIBR - 2), counsel the member and prepare an Administrative Remarks (NAVPERS 1070/613) which states:

(a) Benefits are terminated effective the date they became unsatisfactory.

(b) They are subject to a potential overpayment collection action by the DVA and a recoupment action by COMNAVRESFOR (Code 009E).

(c) Future entitlement to RMGIB benefits has been forfeited; subsequent reinstatement and probation will not cause reinstatement of RMGIB entitlements.

(d) A waiver of the overpayment action and the recoupment action can be requested from the DVA and COMNAVRESFOR (Code 009E), respectively.

NOTE: Explain that the recoupment is based upon the sum of monies received during the period of eligibility multiplied by the number of months remaining on the six year obligation at the time the member became unsatisfactory. In addition, a penalty is assessed as determined by the rate equal to the highest rate being paid by the United States, on the day on which the refund is determined to be due, for securities with a period of maturity of 90 days or less. This interest accrues from the day on which the member is first notified of the amount due to the United States.

g. At Disability Discharge (NGIBE = R/NGIBR = 1)

(1) Although RMGIB benefits will be terminated by the Naval Reserve, the member can apply to the regional DVA office within one year from the date of discharge, for a reinstatement of RMGIB benefits.

(2) Extension of the delimiting date may be possible for members unable to attend schooling because of physical disability (DVA must grant the extension).

(3) No recoupment action will be initiated by COMNAVRESFOR.

2. It is absolutely essential that proper RMGIB program counseling is documented. Commands must use the Administrative

COMNAVRESFORINST 1780.1A

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Remarks (NAVPERS 1070/613) formats provided in the figures of this enclosure.



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Figure 1.

**ADMINISTRATIVE REMARKS ENTRY FOR RMGIB ELIGIBLE MEMBERS  
COUNSELED UPOB BECOMING AN UNSATISFACTORY PARTICIPANT**

DATE : I have been counseled, regarding the Reserve Montgomery GI Bill (RMGIB), and acknowledge that:

1. I am being terminated from the RMGIB for unsatisfactory participation effective (date).
2. There may be potential collection actions initiated by the Department of Veterans Affairs for overpayments made after my termination date and before they receive notification of my unsatisfactory participation. Also, Commander, Naval Reserve Force will initiate a recoupment action for a portion of the monies received during the period of eligibility. This recoupment is based on the amount of monies received and period of service remaining of my six year RMGIB obligation at the time when I became unsatisfactory. This recoupment action will commence approximately one year after my termination date.
3. Waiver of indebtedness criteria will be explained in the overpayment notification and recoupment letters from the Department of Veterans Affairs and Defense Finance and Accounting Service, respectively.
4. I have lost all future entitlement to RMGIB benefits in the Naval Reserve and all other Reserve components and reestablishment of drill documentation will not cause reinstatement of RMGIB entitlement.

Member's Signature

Witness:

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Figure 2.

**ADMINISTRATIVE REMARKS ENTRY FOR RMGIB ELIGIBLE MEMBERS  
UPON TRANSFER TO THE IRR AT MEMBER'S REQUEST**

DATE : I have been counseled, concerning my Reserve Montgomery  
GI Bill (RMGIB) benefits, and acknowledge that:

1. I am being transferred to the Individual Ready Reserve (IRR) at my own request, therefore, I am not eligible to receive RMGIB benefits.
2. The length of time of my authorized suspension is (number of years) year(s).
3. If I return to an Inactive Duty Training (IDT) Pay status, I must reenlist or extend my contract to obtain service equal to or exceeding the difference between time served and time remaining of the six year obligation used to establish my original (RMGIB) eligibility and my delimiting date will continue as originally established.
4. If I return to IDT Pay status and decline to obligate, as explained above, I will be declared an unsatisfactory participant with my benefits terminated effective the date of my transfer to the IRR. Commander, Naval Reserve Force (COMNAVRESFOR) may also begin action to recoup monies received during my period of eligibility.
5. If I do not return to IDT Pay status by the required date, I will be declared an unsatisfactory participant effective the date I transferred to the IRR. COMNAVRESFOR may then begin action to recoup monies received during my period of eligibility.

Member's Signature

Witness:

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Figure 3.

**ADMINISTRATIVE REMARKS ENTRY FOR RMGIB ELIGIBLE MEMBERS  
TRANSFERRED TO THE INDIVIDUAL READY RESERVE (IRR)/VOLUNTARY  
TRAINING UNIT (VTU) DUE TO HIGH YEAR TENURE (HYT), FORCED  
ATTRITION, OR OTHER REASONS NOT DUE TO THE MEMBER'S OWN  
VOLITION**

DATE : I have been counseled, concerning my Reserve Montgomery  
GI Bill (RMGIB), benefits and acknowledge that:

1. This transfer to the IRR/VTU is not at my own request, but is due to (e.g., High Year Tenure/Forced Attrition/Medical Hold for Bureau of Medicine (BUMED) determination).
2. I am not subject to a recoupment action by Commander, Naval Reserve Force (COMNAVRESFOR).
3. I can regain eligibility if I apply to the regional Department of Veterans Affairs (DVA) office with a copy of my orders.

Member's Signature

Witness:

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Figure 4.

**MEMORANDUM FOR MEMBER'S BEING DISCHARGED FOR IMMEDIATE  
REENLISTMENT IN ANOTHER COMPONENT**

Date:

MEMORANDUM

From: Reserve Activity RMGIB Coordinator  
To: Rank/Rate, Name, Branch/Class, SSN

Subj: RESERVE MONTGOMERY GI BILL (RMGIB) ELIGIBILITY ELEMENTS

1. To continue your RMGIB eligibility you must, upon affiliation with the (component) , obtain obligated service equal to or exceeding the difference between time served and time remaining on the six year obligation used to establish your original RMGIB eligibility and that the original 10 year delimiting date continues as originally established.

2. Your RMGIB eligibility elements are as follows:

- a. GIEDE:
- b. CONDT:
- c. GIBSD:
- d. GIBTD:
- e. NGIBE:

RMGIB Coordinator

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Figure 5.

**ADMINISTRATIVE REMARKS ENTRY FOR AN RMGIB ELIGIBLE MEMBER  
DISCHARGED AT COMPLETION OF THEIR QUALIFYING SIX YEAR OBLIGATION**

DATE : I have been counseled, regarding my Reserve Montgomery GI  
Bill (RMGIB) benefits, and acknowledge that:

1. If I am enrolled, the Department of Veterans Affairs will continue to make payments until the end of the current quarter, semester, or 12 weeks (whichever is less).
2. I can only receive RMGIB benefits if I am a satisfactory member of the Selected Reserve, therefore, when I am discharged or transferred to the Individual Ready Reserve/Voluntary Training Unit I will no longer be eligible to receive RMGIB benefits.

Member's Signature

Witness:

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Figure 6.

**ADMINISTRATIVE REMARKS ENTRY FOR AN RMGIB ELIGIBLE MEMBER  
DISCHARGED FOR UNSATISFACTORY PARTICIPATION**

DATE : I have been counseled, regarding the Reserve Montgomery  
GI Bill (RMGIB), and acknowledge that:

1. I am being terminated from RMGIB eligibility due to discharge for unsatisfactory participation.
2. My benefits are terminated effective (date).
3. There may be potential collection actions initiated by the Department of Veterans Affairs for overpayments made after my termination date and before they received notification of my unsatisfactory participation. Furthermore, Commander, Naval Reserve Force will initiate a recoupment action for a portion of the monies received during the period I was eligible. This recoupment is based on the amount of monies received and the period of service remaining on my six year obligation at the time I became unsatisfactory. This recoupment action will commence approximately one year after my termination date.
4. Waiver of indebtedness criteria will be explained in the overpayment notification letter and recoupment letter from the Department of Veterans Affairs and Defense Finance and Accounting Service, respectively.
5. I have lost all future entitlement to RMGIB benefits in the Naval Reserve and all other Reserve components and reestablishment of Inactive Duty Training documentation will not reinstate RMGIB entitlement.

Member's Signature

Witness:

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Figure 7.

**ADMINISTRATIVE REMARKS ENTRY FOR RMGIB ELIGIBLE MEMBERS  
COUNSELED AT DISCHARGE FOR DISABILITY  
NOT THE RESULT OF MEMBER'S WILLFUL MISCONDUCT**

DATE : I have been counseled, concerning my Reserve Montgomery  
GI Bill (RMGIB) benefits, and acknowledge that:

1. My RMGIB benefits will be terminated by the Naval Reserve, however, I can apply to the Department of Veterans Affairs Regional Office for reinstatement of RMGIB benefits, within one year from discharge.
2. My delimiting date may be extended by the Department of Veterans Affairs for the period I was unable to attend schooling due to my physical disability.

Member's Signature

Witness:

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DELAYED ENLISTMENT (ENTRY) PROGRAM

1. There is some confusion concerning how periods of Delayed Enlistment Entry affect the member's Pay Entry Base Date. As a result, many Sea/Air Mariner (SAM) personnel have PEBDs in error. To clarify and preclude erroneous PEBD assignments, the following excerpt from reference (g) is offered:

a. For a Regular Component. Service as an enlisted member in the Reserves before beginning active duty in a regular component is creditable service if the member enlisted in the Reserve component before 1 Jan 1985.

b. For a Reserve Component. Service as an enlisted member in the Reserves before beginning service on active duty or active duty for training in a Reserve component is creditable service if the member enlisted in the Reserve component before 28 Nov 1989. For enlistments on or after 28 Nov 1989, it is creditable service if the Reserve member performs inactive duty training before beginning service on active duty for training.



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**ADMINISTRATIVE PROCEDURES**

1. The Notice of Basic Eligibility (DD Form 2384 or 2384-1) will be prepared when the final eligibility requirement has been satisfied. The original of the 2384 or 2384-1 (with original signatures) will be submitted to the Bureau of Naval Personnel (PERS 313C); photocopies will be prepared and distributed as follows:

- a. Enlisted field service record (left hand side)
- b. Member's individual IDT folder
- c. To member for submission to the DVA

If it becomes necessary to reissue the NOBE because of an error, the new NOBE must have **"CORRECTED COPY"** typed, written, or stamped on the top and will be distributed as stated above. When filing the corrected NOBE in the service record and drill folder, destroy the superseded NOBE. Any unavoidable corrections and changes made during preparation shall be neat, legible, and initialed by the authenticating official. The recipient must be informed that making any unauthorized change or alteration to the DD Form 2384 or 2384-1 will render it void.

2. The Statement of Understanding (OPNAV 1780/1) (SOU) must be completed by the Recruiting Command which enlists an individual for at least six years. Personnel that become RMGIB eligible by reenlisting or extending their enlistment will have an SOU prepared by the Naval Reserve activity. Personnel RMGIB eligible are required to have a copy of SOU in their IDT folder and enlisted service record. The form is completed in quadruplicate and distributed as follows:

- a. Original: BUPERS (PERS 313C)
- b. Photocopies
  - (1) Member's enlisted field service record
  - (2) Member's individual IDT pay folder
  - (3) To member (for their personal records)

When service record and IDT folder verification are conducted and copies of the SOU are missing, the Reserve activity is tasked with obtaining/issuing the SOU with distribution as outlined above.

3. Because commissioned officers and chief warrant officers do not sign an enlistment contract, an Administrative Remarks (NAVPERS 1070/613) must be signed agreeing to obligate for six

Enclosure (9)

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years in the Selected Reserve, if the member desires to become RMGIB eligible, in addition to any existing obligation. A SOU must also be initiated. The format is provided in Figure 1 of this enclosure.

4. All RMGIB eligible personnel must sign the Administrative Remarks entry sample in Figure 2 of this enclosure.

5. Upon satisfactory completion of all RMGIB eligibility criteria, issue the Notice of Basic Eligibility (DD Form 2384 or 2384-1) REGARDLESS of the individual's educational intentions. Ensure that appropriate RSTARS entries are made.

6. The Notice of Basic Eligibility (DD Form 2384 or 2384-1) is a source document, used by the DVA to validate RMGIB eligibility, and as such is vulnerable to fraudulent use. Since it is also a pay document, it must be safeguarded at all times. All forms will be transmitted, stored, and destroyed in a manner which will prevent unauthorized use. The following procedures for control of the NOBE are mandatory:

- a. All forms will be secured after normal working hours.
- b. All obsolete and discarded forms will be rendered unusable.
- c. Authority to requisition, control, and issue the NOBE may be delegated to any member in paygrade E7 or above.

7. It is the responsibility of the member to apply for benefits through the DVA representative at the educational institution or by contacting the DVA regional office.

8. Members receiving enlistment bonus installments and/or educational assistance as a guarantee of a previous enlistment (i.e., Sea and Air Mariner Program Enlistment Bonus Educational Assistance or Reserve Allied Medical Personnel Tuition Assistance) may receive concurrent benefits under the RMGIB program.

9. An individual on active duty, receiving tuition assistance, cannot receive concurrent benefits under the RMGIB program for the same course of instruction.

10. Individuals assigned to a Mobilization Assignment Control Group or Individual Mobilization Augment Unit may be eligible for benefits provided all other requirements are met.

11. Members eligible for other educational assistance programs administered by DVA may not receive benefits under more than one program concurrently. The total number of months of entitlement to any combination of programs may not exceed 48 months.

Additionally, the same period of contractual military service cannot be applied to qualify for more than one program (i.e. , members who enlisted under the 3x8 program cannot use that contract to become eligible for the RMGIB unless they obligate for six years upon affiliation). The member who has established eligibility for more than one DVA funded education program (i.e. , RMGIB Chapter 106 and MGIB Chapter 30), when applying for benefits, must elect which program they will use for that period of education.

12. Individuals in a VTU are considered members of the IRR and as such are not eligible for the RMGIB Program.

13. Entitlement to the RMGIB is irrevocably lost if an eligible member is determined to be an unsatisfactory participant during the six year RMGIB obligation period. Reestablishment of IDT documentation (Restart) or probation does not renew eligibility. Furthermore, members who transfer to another component of the Armed Forces, after loss of benefits for unsatisfactory participation, do not regain eligibility.

14. Commands must conduct GMTs annually concerning the RMGIB program which stress the eligibility criteria, programs available for benefits, penalties for unsatisfactory participation, and the proper procedures to apply for benefits.

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Figure 1.

***ADMINISTRATIVE REMARKS ENTRY FOR OFFICER PERSONNEL OBLIGATING  
FOR SIX YEARS FOR RMGIB***

DATE : I agree to participate as a member of the Selected Reserve for six years from this date to establish eligibility for Reserve Montgomery GI Bill benefits. Continued receipt of benefits is conditionally based on satisfactory participation. I understand that this entitlement does not take precedence over any forced attrition due to total Force management decisions.

Member's Signature

Witness:

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Figure 2.

***ADMINISTRATIVE REMARKS ENTRY REQUIRED  
FOR ALL RMGIB ELIGIBLE PERSONNEL***

DATE : I understand that entitlement to Reserve Montgomery GI  
Bill benefits does not take precedence over any forced  
attrition due to total Force management decisions.

Member's Signature

Witness:

**THE SAM II PROGRAM AND THE RMGIB PROGRAM**

1. The following excerpt is from reference (d), "The SAM II program allows qualified individuals enlisting into the Naval Reserve to complete two years of IADT in preparation for future assignments in the Ready Reserve. IADT refers to a period of active duty which shall consist of recruit training, appropriate apprenticeship training or 'A' school, followed by assignment to IADT aboard an FFT-1052 class ship."

2. There are two options available when a member enlists in the SAM II Program:

- a. The Apprenticeship Training Option
- b. The "A" School Training Option

3. The Apprenticeship Training Option requires the member to make a decision, at the time of enlistment, regarding the RMGIB program. He/she must decide between two options:

- a. To be eligible for the RMGIB they must agree to serve a period of satisfactory participation in the Selected Reserve which totals at least 48 months.

- b. If they do not obligate at the time of enlistment for the 48 months Selected Reserve participation, they can elect to participate in the RMGIB if they later obligate for a period of six years in the Selected Reserve.

- c. The decision to select or not select the RMGIB option is documented on a NAVPERS 1070/613 as an annex to the DD Form 4 (Enlistment Document).

4. With the "A" School Option the RMGIB program is part of the enlistment package. When a member enlists for this option they obligate for 48 months in the Selected Reserve and are automatically eligible, if all other eligibility criteria is satisfied. During the approximate two years of IADT the Reserve activity has no obligation to track or account for these personnel (NGIBE = D) until they are gained by the Reserve activity.

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**SELECTED RESERVES WHO COMMENCE ACTIVE DUTY FOR THE PURPOSE OF:  
ORGANIZING, ADMINISTERING, RECRUITING, INSTRUCTING, OR TRAINING  
THE NAVAL RESERVE**

1. Selected Reserve members who became eligible for the RMGIB program prior to 29 November 1989 may retain eligibility while on active duty, provided they don't use their active duty period to qualify for MGIB Chapter 30 benefits.

2. Selected Reserve members who became eligible for RMGIB Chapter 106 benefits on or after 29 November 1989 lose RMGIB entitlement upon commencement of active duty.

3. The following excerpt is reprinted from reference (c) to assist in administering the RMGIB for Training and Administration of the Naval Reserve (TAR), Active Duty for Special Work (ADSW), and Canvasser Recruiter (CANREC) personnel:

a. "Members of the Selected Reserve who first became entitled to Selected Reserve MGIB on or after 29 November 1989, who commence active duty for the purpose of organizing, administering, recruiting, instructing, or training the Naval Reserve, and who are paid from funds appropriated for Reserve personnel may not receive credit for Selected Reserve MGIB benefits for that period of active duty."

b. "Examples of members paid from funds appropriated for Reserve personnel include:

(1) TAR personnel,

(2) officers on active duty under section 265 of Title 10, United States Code,

(3) members on ADSW, and

(4) CANREC personnel

c. "Members who first became entitled prior to 29 November 1989 (that is, obligated for six years in the Selected Reserve before 29 November 1989, and subsequently complete the requirements for a high school diploma (or equivalency) prior to completion of IADT) maintain their Selected Reserve MGIB benefits while serving on active duty."

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**RTSS/TE SMART REPORT OPTION**

1. SMART REPORT provides the echelon IV commands with the ability to view RMGIB entries which have been entered at the echelon V level.

2. SMART REPORT is generated from the RTSS/TE Query Reports option. To reach the GI Bill Query menu follow these steps:

a. Select *REPORTS* from the RTSS/TE Home Menu; then select *QUERY REPORTS* from the Reports Menu. This will display the Query Reports Menu and then select *SMART REPORT*; the Smart Report Menu will be displayed and the selection is *QUERY\_PER\_GI\_BILL*.

b. After final selection has been made the QUERY PER GI BILL screen will appear and the selection process for your report begins. Follow the instructional sheets which are provided in appendix A of this enclosure.

3. Most echelon IV commands have a qualified RTSS/TE operator familiar with the SMART REPORT options; work with the operator in establishing your GI BILL SMART REPORT.



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**SMART REPORT FUNCTION KEYS FOR ZENITH Z-248 KEYBOARD**

HELP	F2
REPORT	SHFT F1
CLEAR FIELD	SHFT F2
CAPCASE	F3
BLANKS	F4
ROW	SHFT F3
COLUMN	SHFT F4
TRUNCATE	F5
WIDTH	F6
TOTAL	SHFT F5
MAXIMUM	SHFT F6
MONEY	F7
UPPERCASE	F8
COUNT	SHFT F7
DISPLAY	F9
QUALIFY	SHFT F9
SELECT	SHFT F10
KEYPAD	F1/F2
TITLE	F1/SHFT F1
CLEAR FORM	F1/SHFT F2
MIDJUST	F1/F3
SKIP	F1/F4
PAGE	F1/SHFT F3
UNDO	F1/SHFT F4
HIGHLIGHT	F1 /F5

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<i>LINES</i>	<i>F1/F6</i>
<i>AVERAGE</i>	<i>F1/SHFT F5</i>
<i>MINIMUM</i>	<i>F1/SHFT F6</i>
<i>COMMAS</i>	<i>F1/F7</i>
<i>LOWERCASE</i>	<i>F1/F8</i>
<i>RESEQUENCE</i>	<i>F1/SHFT F7</i>
<i>EXIT</i>	<i>F1/F9</i>
<i>RESET</i>	<i>F1/SHFT F9</i>
<i>DESELECT</i>	<i>F1/SHFT F10</i>

**KEYBOARD DFEINITIONS (KP=KEYPAD)**

<i>RETURN</i>	<i>MOVE TO START OF NEXT FIELD</i>
<i>TAB</i>	<i>MOVE TO START OF NEXT FIELD</i>
<i>BACKSPACE</i>	<i>MOVE TO START OF PREVIOUS FIELD</i>
<i>CHARACTER TO LEFT OF CURSOR</i>	<i>DELETE RUBOUT</i>
<i>LINE FEED</i>	<i>RUBOUT WORD TO LEFT OF CURSOR</i>
<i>CTRL/D</i>	<i>DISPLAY WIDTH OF REPORT</i>
<i>CTRL/R</i>	<i>REFRESH SCREEN</i>
<i>F1/N</i>	<i>REPEAT THE ACTION "N" TIMES</i>

**MODES: PRESS <ESC> THEN NUMBER OR LETTER**

- 1 SELECT FIELDS*
- 2 SPECIFY FORMATS*
- 3 SELECT COLUMN/SORT HEADINGS*
- 4 SPECIFY POSITIONING*

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5 SPECIFY AGGREGATES  
6 SELECT SORT FIELDS  
7 SELECT QUALIFIERS (SEE SMARTQUERY KEYPAD FOR USAGE)  
8 END/CREATE REPORT (FIRST TIME)  
9 END SESSION  
0 QUIT/NO SAVE  
B BOTTOM DEFINE  
F FILE SPECIFICATIONS  
T TOP DEFINE

**QUALIFIERS: PRESS <QUALIFY>, TYPE SELECTION**

\* MATCH ZERO OR MORE CHARACTERS  
? MATCH ANY SINGLE CHARACTER  
> GREATER THAN  
>= GREATER THAN OR EQUAL TO  
< LESS THAN  
<= LESS THAN OR EQUAL TO  
= EQUAL TO  
!= NOT EQUAL TO  
A...B RANGE: A THRU B  
A\B CHOICE: A OR B  
A... FROM A ONWARD  
...A EVERYTHING THRU A

**TO END SESSION, PRESS F1/F9**

QUALIFY KEY = SHFT/F9

COMNAVRESFORINST 1780.1A

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SELECT KEY = SHFT/F10

UPON HITTING <ESC> 8, THE SYSTEM WILL WANT TO KNOW IF YOU WANT THE JOB QUEUED TO BATCH. YOU SHOULD ANSWER "Y". IT WILL THEN ASK IF YOU WISH TO BE NOTIFIED WHEN THE JOB IS COMPLETE. IF YOU REPLIED "Y", AND ARE STILL LOGGED INTO RTSS/TE AT THE TIME THE JOB COMPLETES, A BEEP WILL SOUND AND A MESSAGE WILL APPEAR ACROSS YOUR SCREEN INFORMING YOU OF THE COMPLETION.

OUTPUT REPORTS WILL W TO DUMPER AND BE NAMED AFTER THE TABLE USED, EXAMPLE: QUERY\_PER.LIS, QUERY\_UIC.LIS OR QUERY\_BILLET.LIS.

SMARTREPORT RETAINS ALL THE CRITERIA SELECTED FROM THE PREVIOUS USE. TO MODIFY YOU MAY USE "SHFT/F2" TO BLANK A FIELD OR "F1/SHFT/F2" TO BLANK THE ENTIRE SCREEN. THIS WILL HAVE TO BE DONE IN EACH <ESC> MODE.

IT IS IMPORTANT TO REMEMBER THAT SMARTREPORT PULLS INFO FROM THE QUERY TABLES ONLY, WHEREAS MOST /TE MENU SCREENS PULL FROM THE "LIVE" DATABASE. THE QUERY TABLES ARE UPDATED WITH THE "LIVE" INFO EVERY FEW WEEKS. ALL USERS ARE NOTIFIED VIA VAX MAIL WHEN THIS UPDATE OCCURS.

**MANDATORY GENERAL MILITARY TRAINING (GMT) LECTURES**

1. To ensure that all Selected Reserve members have detailed knowledge of the RMGIB and to properly use the program as a Retention Tool, a GMT will be required during the calendar year and can be presented in one single presentation or in four 15 minute segments, as outlined in the Lesson Training Guides provided. Those GMT's are:

- a. Eligibility Criteria
- b. Old and Enhanced Benefit Packages
- c. Suspensions/Terminations/Discharges
- d. Overpayment and Recoupment Actions

2. Lesson Topic Guides and Transparency Masters for these lectures are included in this section.

LESSON PLAN  
COMMANDER, NAVAL RESERVE FORCE  
4400 DAUPHINE STREET  
NEW ORLEANS, LA 70146-5046

DATE: Feb 1993

COURSE TITLE: Reserve Montgomery GI Bill

TERMINAL OBJECTIVE:

CLASSIFICATION: For Official Use Only

1.0 Given the eligibility criteria  
for the RMGIB Program, Selected  
Reserve members will be able to  
determine if they are eligible  
and how they can become eligible.

LESSON TOPIC NUMBER: 1.1

LESSON TOPIC: Eligibility Criteria

ALLOTTED TIME: Classroom: 00.25 periods  
Lab: 00.00 periods

ENABLING OBJECTIVE:

1.0 The student will be able to  
verify their eligibility for the  
RMGIB Program.

INSTRUCTIONAL MATERIALS:

INSTRUCTIONAL REFERENCES:

1. COMNAVRESFORINST 1780.1A

INSTRUCTIONAL AIDS:

CRITERION TEST: None

1. Chalkboard/VAP

HOMEWORK: None

2. Transparencies

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INSTRUCTOR ACTIVITY

Turn to cover page of lesson training guide and read the objectives.

State and display on chalkboard/VAP

OUTLINE OF INSTRUCTIONI. INTRODUCTION

## A. Establish Contact

1. If first meeting with the class then introduce yourself.
2. Give any background on yourself that might be of interest.
3. After the first meeting a simple "good morning/afternoon" might be sufficient.

## B. State Lesson Objectives

1. State and display the terminal and enabling objectives for the lesson topic.
2. May be placed on the chalkboard/VAP, student handout or contained in the student guide.

## C. Establish Readiness

## 1. Motivating Statements

- a. Develop interest in lesson topic.
- b. How will the student use the lesson material?
- c. Why does the student need to know the lesson material?
- d. Class must be motivated before meaningful learning can take place.

## 2. Lesson Overview

- a. Lesson topic: Reserve Montgomery GI Bill
- b. Major Teaching Points:
  - (1) Six basic eligibility criteria

OUTLINE OF INSTRUCTION

INSTRUCTOR ACTIVITY

(2) Congressional Rule of "Multiple Eligibility"

II. ELIGIBILITY CRITERIA

- A. In 1985 when the program began there were six eligibility criteria. These criteria had to be satisfied before the member could begin receiving educational benefits.
1. Six year obligation in an IDT Pay Status. Time spent in VTU does not count - VTU is the IRR.
  2. High School Diploma before completion of IADT  
If this requirement is not met the member can still receive RMGIB if they obligate for six years after they receive their diploma.
  3. Complete Initial Active Duty for Training
    - a. APG and NAVETS/OSVET do not have an IADT requirement
    - b. IADT is considered completed when the member is first received in a drill pay unit
  4. Not be in receipt of an ROTC scholarship
  5. PRIOR TO 1 OCTOBER 1990. Not be in receipt of a BS/BA degree.
  6. PRIOR TO 18 NOVEMBER 1988. Complete 180 days service in the Selected Reserve.
- B. Congressional Rule for "Multiple Eligibility"

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COMNAVRESFORINST 1780.1A



OUTLINE OF INSTRUCTION

1. One time period (contract) will entitle a member to one educational program.
2. Members may not draw benefits from two DVA funded educational programs concurrently.
3. Total entitlements paid under more than one program will not exceed 48 months of benefits.
4. Sea College Personnel are not eligible since their current period of service counts towards Chapter 30 benefits. Once they finish their four year AT obligation they can reenlist for six years in the SELRES to establish Chapter 106 eligibility, however they would be limited to the 48 month Congressional Rule of Multiple Eligibility.
5. 3x8 and 3x6 personnel must obligate for six years in the SELRES upon affiliation to gain RMGIB eligibility.

III. SUMMARY

## A. Major teaching points

1. Six basic eligibility criteria
2. Congressional Rule of "Multiple Eligibility"

IV. APPLICATION: NoneV. EVALUATION

## A. Check for understanding

INSTRUCTOR ACTIVITY

Briefly summarize each major teaching point.

Ask at least three thought

OUTLINE OF INSTRUCTION

1. Are there any questions?
2. Ask some questions covering all topics.

VI. ASSIGNMENT: NONE

INSTRUCTOR ACTIVITY

provoking questions to check  
for student comprehension.

# Entitlement vs Eligibility

Entitlement does not automatically give Eligibility

## ENTITLEMENT

Six year obligation in SELRES

-Extension

-Enlistment/Reenlistment

-NAVPERS 1070/61 3 entry

Time spent in VTU does not  
count toward obligation

-VTU is IRR not SELRES

## ELIGIBILITY

High school diploma prior  
to completion of IADT

Complete required IADT

No ROTC scholarship

Complete 180 days in SELRES  
(Obligations between 1 Jul 85  
& 18 Nov 88)

No BS/BA degree prior to 901001

**Check documents for exact dates of completion**

# COMPLETION OF IADT

## Split Trainers

### True Split Trainers

Boot Camp between Junior and Senior Year of High School

Put in non-pay unit awaiting second phase

Not RMGIB eligible until completion of second phase

To establish GIBSD look at the NAVPERS 1070/605 for the first REC DP or IDT after IADT

### Split Trainers

Boot Camp after completion of High School

Put in a pay unit awaiting an "A" School seat

RMGIB eligible after completing Recruit Training

GIBSD is obtained by looking for the first REC DP or IDT after IADT on the NAVPERS 1070/605

# Notice of Basic Eligibility

## NOBE (DD Form 2384 or 2384-1)

COMNAVRESFORINST 1780.1A  
1 1 FEB 1993

### Distribution

**PERS 313C**  
*(Requires original signature)*

**Member's Service Record**

**Member's IDT Folder**

**Copy to member**  
*(To be given to DVA)*

**Pay Document for 120 days  
from GIBSD**  
*(Must have Master Record in DMDC)*

### Responsibilities

Line out and initial errors

If reissued type/print on top  
"CORRECTED COPY"

All discarded forms must be  
destroyed; never discard  
intact

Secure forms at all times

Requisition, control, issue  
by E-7 or above

Destroy obsolete forms

# Eligibility Rules

## Six Yr Contract Date Determines Which Rules to Use

### Requirements

85JUL01

88NOV18

90OCT01

Six Year Obligation:

GIEDE (GI Bill Eligibility Date)

CONDT (GI Bill Conversion Date)

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HS Degree Prior to IADT\*

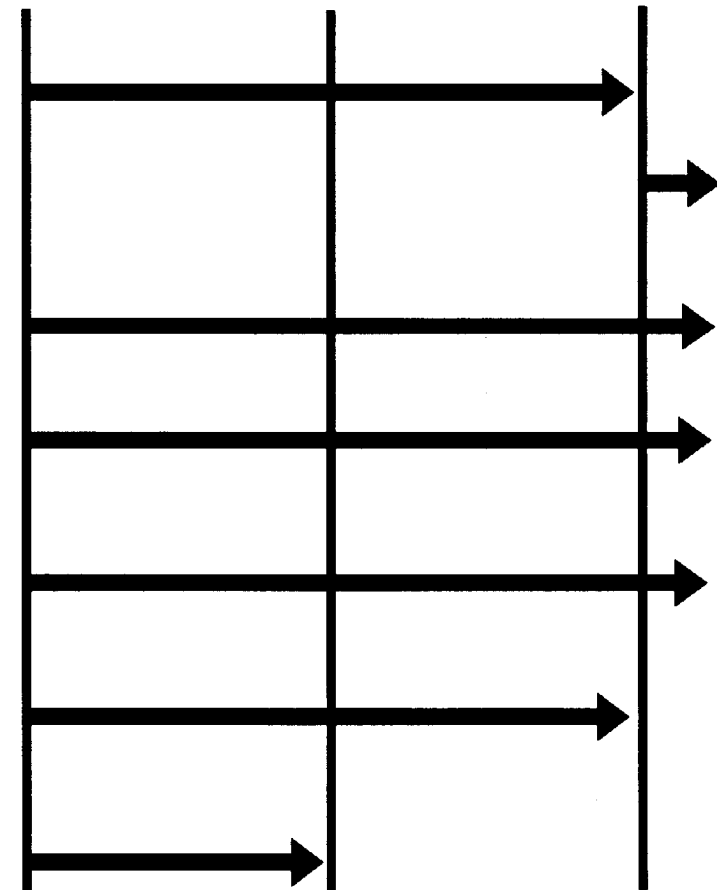
No ROTC Scholarships

Complete IADT\*\*

BS/BA Restriction

180 Day Rule

Enclosure (13)



COMNAVRESFORINST 1780.1A  
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\* **SAM Split Trainers** have until end of 2nd Phase

\*\* **NAVETS/OSVETS and APGs** have no IADT requirement

# CONGRESSIONAL RULE OF MULTIPLE ELIGIBILITY

COMNAVRESFORINST 1780.1A  
11 FEB 1993

## FIRST

One time period or contract will entitle a member to one educational program.

## SECOND

Members may not draw benefits from two DVA funded educational programs concurrently.

## THIRD

Total entitlements paid under more than one program will not exceed 48 months of benefits.

**Navy Sea College and 3 x 8 Personnel  
36 months + 36 months = 48 months**

LESSON PLAN  
COMMANDER, NAVAL RESERVE FORCE  
4400 DAUPHINE STREET  
NEW ORLEANS, LA 70146-5046

DATE: Feb 1993

COURSE TITLE: Reserve Montgomery GI Bill

TERMINAL OBJECTIVE:

CLASSIFICATION: For Official Use Only

1.0 Given the specifics of the RMGIB Program Old and Enhanced Benefit Packages the member will be able to determine their eligibility for Enhanced Benefits.

LESSON TOPIC NUMBER: 1.2

LESSON TOPIC: Old and Enhanced Benefit Packages

ALLOTTED TIME: Classroom: 00.25 periods  
Lab: 00.0 periods

ENABLING OBJECTIVE:

1.0 The student will be able to verify the Enhanced Benefit Program educational opportunities available after 1 October 1990.

INSTRUCTIONAL MATERIALS:

INSTRUCTIONAL REFERENCES:

1. COMNAVRESFORINST 1780.1A

INSTRUCTIONAL AIDS:

CRITERION TEST: None

1. Chalkboard/VAP

HOMEWORK : None

2. Transparencies



OUTLINE OF INSTRUCTIONI. INTRODUCTION

## A. Establish Contact

1. If first meeting with the class then introduce yourself.
2. Give any background on yourself that might be of interest.
3. After the first meeting a simple "good morning/afternoon" might be sufficient.

## B. State Lesson Objectives

1. State and display the TO and EOs for the lesson topic.
2. May be placed on the chalkboard/VAP, student handout or contained in the student guide.

## c. Establish Readiness

## 1. Motivating Statements

- a. Develop interest in lesson topic.
- b. How will the student use the lesson material?
- c. Why does the student need to know the lesson material?
- d. Class must be motivated before meaningful learning can take place.

## 2. Lesson Overview

- a. Lesson topic: Old and Enchanced Benefits Packages
- b. Major Teaching Points:

INSTRUCTOR ACTIVITY

Turn to cover page of LTG and read the objectives

State and display on chalkboard/VAP

1 1 FEB 1993

COMNAVRESFORINST 1780.1A

OUTLINE OF INSTRUCTION

INSTRUCTOR ACTIVITY

- (1) Benefits prior to 1 October 1990
- (2) Enhanced Benefit Package (after 1 October 1990)
- (3) Convertees
- (4) Rates

II. RMGIB BENEFITS

A. For obligations prior to 1 October 1990

- 1. Payments made for programs leading only to a BS/BA degree.
- 2. Total entitlement is 36 full time benefit months
- 3. Must use the benefits within 10 years from the date member is eligible to receive benefits. This is called the "Delimiting Date."
  - a. If the member takes 10 years to use the benefits they must IDT for the entire 10 years.
- 4. Only way to get Enhanced Benefits is to incur a a six year obligation on or after 1 October 1990.
  - a. These members are called CONVERTEES and they keep their original eligibility dates
  - c. They also receive a conversion date that shows they are entitled to the Enhanced Benefits
  - d. Benefit months are pro-rated based on months used

B. For obligations on or after 1 October 1990

1 1 FEB 1993

INSTRUCTOR ACTIVITYOUTLINE OF INSTRUCTION

1. Payments made for any VA funded educational program, excluding MA/MS and PhD.
  - a. More than one BA/BS  
Correspondence Courses  
On the Job Training  
Vocational Technical  
Cooperative  
Independent Studies  
Non-Degree Courses  
Remedial/Deficiency/Refresher  
Apprenticeship
  - b. Contact the regional DVA office for specifics on approved programs and institutions.
2. Delimiting date is 10 years from original date the member became entitled to receive educational benefits from Chapter 106.
3. Total entitlement is 36 full time benefit months
4. Monthly entitlements for non-college programs vary according to type.
5. CONVERTEES - if they have already used a portion of their benefits under the Old Benefit Package Program will receive only the remaining months to make up 36 full time benefits months.
  - a. For example:  
  
Between 1 January 1990 and 30 September 1990  
the member used 12 full time benefits months.

OUTLINE OF INSTRUCTION

INSTRUCTOR ACTIVITY

On 1 October 1990 the member executed a six year obligation for Enhanced Benefits and he/she will receive 24 months of Enhanced Benefits.

6. Officers gain eligibility by signing a Page 13 entry agreeing to be a satisfactory participant for six year from that date.

7. Let's review with this slide on Eligibility Rules

- D. Once all the Eligibility Criteria have been met and the member is deemed eligible - the Notice of Basic Eligibility (DD Form 2384 or 2384-1) is issued REGARDLESS of member's education intentions. Member must give his/her copy to the DVA educational representative at the educational institution.
- E. The amount of benefits has increased effective 1 April 1993 and is as follows (beginning FY-94 rate increases will be indexed to changes in the Consumer Price Index):

1 April 1990

Full Time	from	\$190.00
3/4 time	from	142.50
1/2 time	from	95.00
1/4 time	from	47.50

III. SUMMARY

A. Major teaching points

1. Benefits prior to 1 October 1990
2. Enhanced Benefit Package (after 1 October 1990)
3. Converters

Briefly summarize each major teaching point.

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INSTRUCTOR ACTIVITY

Ask at least three thought  
provoking questions to check  
for student comprehension.

OUTLINE OF INSTRUCTION

4. Rates

IV. APPLICATION: None

V. EVALUATION

A. Check for understanding

1. Are there any questions?

2. Ask some questions covering all topics.

VI. ASSIGNMENT: NONE

Enclosure (13)

# RMGIB BENEFITS

## Difference between 850701 and 901001 eligibility

### 1 Jul 85 to 30 Sep 90

One BS/BA degree

*If member possesses  
a BS/BA Degree upon  
obligation, member is  
not eligible for RMGIB*

### 1 Oct 90 to Present

Multiple BS/BA Degrees  
Correspondence Courses  
On-the-Job Training  
Independent Study  
Vocational Training  
Cooperative Education  
Remedial  
Deficiency  
Refresher  
Apprenticeship  
Flight Training  
Any VA funded educational program

# **APPLYING FOR RMGIB BENEFITS**

## **Go Over These Steps When You Issue The NOBE**

**11 FEB 1993**

COMNAVRESFORINST 1780.1A

Enclosure (13)

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### **STEP ONE:**

Select:

- College
- University
- Other institution
- Approved program

### **STEP TWO:**

Obtain and complete an "Application for Educational Benefits (VA Form 22-1990)"

Obtain form from the financial assistance or admissions office

Obtain VA pamphlet 22-90-3 October 1991

### **STEP THREE:**

Submit VA Form 22-1990 to the regional DVA office with NOBE

School must submit an "Enrollment Certification (VA Form 22-1 999) to the Secretary of Veterans Affairs

LESSON PLAN  
COMMANDER, NAVAL RESERVE FORCE  
4400 DAUPHINE STREET  
NEW ORLEANS, LA 70146-5046

DATE : Feb 1993

COURSE TITLE: Reserve Montgomery GI Bill

TERMINAL OBJECTIVE:

CLASSIFICATION: For Official Use Only

1.0 Given the specifics of the suspensions, terminations, and discharges the members' will have the knowledge to understand these various terminations.

LESSON TOPIC NUMBER: 1.3

LESSON TOPIC: Suspensions/Terminations/Discharges

ALLOTTED TIME: Classroom: 0.25 periods  
Lab: 0.00 periods

ENABLING OBJECTIVE:

INSTRUCTIONAL MATERIALS:

1.0 The student will be able to state the differences between terminations, separations and discharges.

INSTRUCTIONAL REFERENCES:

1. COMNAVRESFORINST 1780.1A

INSTRUCTIONAL AIDS:

CRITERION TEST: None

1. Chalkboard/VAP

HOMEWORK: None

2. Transparencies



OUTLINE OF INSTRUCTION1. INTRODUCTION

## A. Establish Contact

1. If first meeting with the class then introduce yourself.
2. Give any background on yourself that might be of interest.
3. After the first meeting a simple "good morning/afternoon" might be sufficient.

## B. State Lesson Objectives

1. State and display the terminal and enabling objectives for the topic.
2. May be placed on the chalkboard/VAP, student handout or contained in the student guide.

## c. Establish Readiness

## 1. Motivating Statements

- a. Develop interest in lesson topic.
- b. How will the student use the lesson material?
- c. Why does the student need to know the lesson material?
- d. Class must be motivated before meaningful learning can take place.

## 2. Lesson Overview

- a. Lesson topic: Suspensions/Terminations/Discharges
- b. Major Teaching Points:
  - (1) Suspensions
  - (2) Terminations

INSTRUCTOR ACTIVITY

Turn to cover page of LTG and read the objectives

State and display on chalkboard/VAP

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OUTLINE OF INSTRUCTION

INSTRUCTOR ACTIVITY

(3) Discharges

II. SUSPENSIONS/TERMINATIONS/DISCHARGES

A. Suspensions

1. There are two types of suspensions:

a. Personal reasons:

(1) for up to one year

(2) may request three years for valid reason

(a) i.e., Spousal overseas transfer

(b) Work transfer overseas

(c) Request to BUPERS (PERS 60) via  
COMNAVRESFOR (Code 009E)

b. Missionary Service

(1) for up to three years

2. Must sign a Page 13 stating:

(a) they understand they must reaffiliate  
within the allotted time frame or they  
will be declared UNSAT.

(b) upon reaffiliation they must obligate for  
sufficient service to cover the period of  
suspension.

(c) they are only authorized one period of  
suspension.

OUTLINE OF INSTRUCTIONINSTRUCTOR ACTIVITYCOMNAVRESFORINST 1780.1A  
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3. Suspensions are voluntary requests for transfer
4. COMNAVRESFOR (Code 009E) will track persons in suspension and terminate those over the allotted time period.

## B. Terminations

1. NGIBE used is determined by reason for termination.
  - a. Terminate the member as an "L", if:
    - (1) Loss of pay billet through NO FAULT of the member, i.e., HYT, MEDICAL HOLD to Records Review.
      - (a) If the member is terminated involuntarily due to forced attrition, they can continue to receive RMGIB benefits until the 10 year delimiting date.
      - (b) Member's orders must state "Transferred to the IRR" or "Transferred to IRR (designation of VTU)." He/she must then present those orders to the DVA for continuation of benefits.
    - (2) When transferred to IRR after completion of the six year obligation for RMGIB.
  - b. No recoupment is required.
  - c. If a member is UNSAT and transferred to the IRR, leave that person an "H" and recoupment is required. A recoupment package must be submitted.

## C. Discharges

OUTLINE OF INSTRUCTION

INSTRUCTOR ACTIVITY

1. Again, the NGIBE will be determined by the reason for discharge.
  - a. If the member is discharged for UNSAT participation, leave:

NGIBE - "H" and a recoupment is required.
  - b. For Convenience of the Government, member should be:

NGIBE - "L" and no recoupment is required.

    - (a) Pregnancy
    - (b) Hardship
  - c. Forced Attrition:

NGIBE - "L" and no recoupment is required.

    - (a) Annotate on member's 1326 or 1070/615 "Transferred to the IRR (or Discharged) due to Forced Attrition."
    - (b) Member's benefits will remain in force for the 10 year delimiting period.
    - (c) Member must apply to the regional DVA.
- c. Disability - not due to the member's willful misconduct:

NGIBE - "R" and no recoupment is required.

  - (a) Member still entitled to RMGIB

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COMNAVRESFORINST 1780.1A

OUTLINE OF INSTRUCTION

INSTRUCTOR ACTIVITY

- (b) Must apply to the Veterans Administration within one year from discharge
- (c) May have delimiting date extended to covered period of disability

III. SUMMARY

B. Major teaching points

- 1. Suspensions
- 2. Terminations
- 3. Discharges

Briefly summarize each major teaching point.

IV. APPLICATION: None

V. EVALUATION

A. Check for understanding

- 1. Are there any questions?
- 2. Ask some questions covering all topics.

Ask at least three thought provoking questions to check for student comprehension.

VI. ASSIGNMENT: NONE

# Reserve Montgomery GI Bill

## Suspensions/Terminations/Discharges

### SUSPENSIONS

P/1 - Normally 1 year\*  
for personal  
reasons \*\*

N/1 - Up to 3 years for  
Missionary Service \*\*

\* *May request up to  
3 yrs for a valid  
reason*

### TERMINATIONS

L/1 - Transferred to  
IRR  
*(Voluntary at end  
of 6 yr obligation)*

T/6 - Transferred to  
IRR/VTU  
*(Involuntary)*

H/2 - "UNSAT" at TRF

### DISCHARGES

H/2 - "UNSAT" members  
(Even if TRF IRR)

L/1 - Member not "UNSAT"  
(COG, etc)

R/6 - Disability not  
due to willful  
misconduct

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Enclosure (13)

COMNAVRESFORINST 1780.1A  
1 FEB 1993

**BE CERTAIN OF THE MEMBERS STATUS**

**\*\* A Recoupment Package Must Be Sent**

11 FEB 1993

LESSON PLAN  
COMMANDER, NAVAL RESERVE FORCE  
4400 DAUPHINE STREET  
NEW ORLEANS, LA 70146-5046

DATE: Feb 1993

COURSE TITLE: Reserve Montgomery GI Bill

TERMINAL OBJECTIVE:

CLASSIFICATION: For Official Use Only

1.0 Given the specifics of the types of collection actions the student will be able to identify who institutes the different types of collection actions and how recoupment amounts are calculated.

LESSON TOPIC NUMBER: 1.4

LESSON TOPIC: Types of Collection Actions

ALLOTTED TIME: Classroom: 00.25 periods  
Lab: 0.00 periods

ENABLING OBJECTIVE:

INSTRUCTIONAL MATERIALS:

1.0 The student will be able to verify the DVA overpayment amount and the COMNAVRESFOR recoupment action amount.

INSTRUCTIONAL REFERENCES:

1. COMNAVRESFORINST 1780.1A

INSTRUCTIONAL AIDS:

CRITERION TEST: None

1. Chalkboard/VAP

HOMEWORK: None

2. Transparencies

## OUTLINE OF INSTRUCTION

## INSTRUCTOR ACTIVITY

### I. INTRODUCTION

#### A. Establish Contact

1. If first meeting with the class then introduce yourself.
2. Give any background on yourself that might be of interest.
3. After the first meeting a simple "good morning/afternoon" might be sufficient.

#### B. State Lesson Objectives

1. State and display the TO and EOs for the lesson topic.
2. May be placed on the chalkboard/VAP, student handout or contained in the student guide.

Turn to cover page of LTG and read the objectives

#### C. Establish Readiness

##### 1. Motivating Statements

- a. Develop interest in lesson topic.
- b. How will the student use the lesson material?
- c. Why does the student need to know the lesson material?
- d. Class must be motivated before meaningful learning can take place.

##### 2. Lesson Overview

- a. Lesson topic: Types of Collection Actions
- b. Major Teaching Points:

(1) Overpayment Actions by DVA

State and display on chalkboard/VAP



OUTLINE OF INSTRUCTIONINSTRUCTOR ACTIVITY

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COMNAVRESFORINST 1780.1A

(2) Recoupment Actions by COMNAVRESFOR

(3) Formula for calculating recoupment amounts

## II. TYPES OF COLLECTION ACTIONS

### A. There are two different/distinct collection actions

#### 1. Overpayment collections, by DVA, of erroneous payment

- a. Checks received after the termination date
- b. Overpayments for courses that member dropped

#### 2. Recoupment action by COMNAVRESFOR

- a. This is a penalty collection
- b. Calculated using:
  - (1) number of months remaining on original 72 month obligation when terminated,
  - (2) amount received during eligibility period,
  - (3) and an interest percentage.

### B. Overpayments

#### 1. Why do they occur?

- a. The normal delay in computer data flow from RSTARS input to the DVA Regional Office.
- b. The delay of putting the termination entry

OUTLINE OF INSTRUCTION

INSTRUCTOR ACTIVITY

into RSTARS

Waiting for a change in the muster from "U" to "E" or "AA".

- c. When the GIBSD and/or GIBTD is changed.

Moving these dates changes the eligibility period.

- d. Changing an NGIBE to INELIGIBLE or ERRONEOUS

NGIBE - H/G/C/A/B/

- e. Student drops a course

Drops from 12 semester hours to 9 semester hours.

C. Recoupment Actions

1. What are they?

- a. They are penalty actions initiated by COMNAVRESFOR due to UNSAT participation or performance.

- b. Imperative that the field provide us with the required documents in the Recoupment Package.

Documentation is required in the event the member denies the debt.

- c. The amount is a percentage of the total benefits received during the eligibility period.

The percentage is based on the Service Remaining (GIBSR), automatically calculated by RSTARS when

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INSTRUCTOR ACTIVITYOUTLINE OF INSTRUCTION

the termination entry is entered.

- d. Let's look at a rough calculation of a Recoupment Amount:

- (1) Determine the GIBSR from RSTARS
- (2) Divide the GIBSR by 72 (months)
- (3) Multiply this figure by 100 to achieve a percentage
- (4) Multiply the total amount paid by this percentage

- e. Here's a sample of a Recoupment Action:

- |       |  |
|-------|--|
| GIEDE | (1) Member signed a six year obligation on 20 Oct 85   |
| GIBSD | (2) He/she completed the final eligibility requirement on 15 Mar 86  |
|       | (3) Member starts school and begins to draw benefits on 25 Aug 86  |
| GIBTD | (4) Member misses the sixth IDT on 4 Mar 88. He/she had received \$2100 since 25 Aug 86 and continues to receive benefits until the termination date appears at the DVA DVA Regional Office. |
|       | (5) DVA makes the last payment on 14 May 88 and the member has drawn \$280 since the GIBTD.  |
|       | (a) What is the overpayment?   |

(b) What is the recoupment?

(6) Here's the calculation:

- (a) Overpayment - monies received after GIBTD  
\$280 and DVA begins collection immediately  
after receiving the termination entry.

Letter gives member 60 days to respond and  
then they send another letter giving another  
60 days to respond.

They can send out a federal marshal, ruin  
member's credit rating and/or have their  
income tax refund ceased.

(b) Recoupment:

GIBSR - 44 months

$44/72 = .611$                        $.611 \times 100 = 61.1$  percent

Total payment:  $\$2100 \times .61 = \$1283.10$ .

DFAS will begin collection action approximately  
one year after the GIBTD.

D. Why does it take so long for the Recoupment action to begin?

1. Take a look at this slide. You can easily see why it could  
take up to one year to begin the action, if everything works  
properly.
2. It is important for you to understand that the collection  
action initiated by COMNAVRESFOR can take up to one year.

OUTLINE OF INSTRUCTION

INSTRUCTOR ACTIVITY

3. Many members are confused by this fact and believe that when they have repaid the DVA for the overpayment they are now "squared away" and when the recoupment action begins they believe it is not justified.

III. SUMMARY

B. Major teaching points

1. Overpayment Actions by DVA
2. Recoupment Actions by COMNAVRESFOR
3. Formula for calculating recoupment amounts

Briefly summarize each major teaching point.

IV. APPLICATION: None

V. EVALUATION

A. Check for understanding

1. Are there any questions?
2. Ask some questions covering all topics.

Ask at least three thought provoking questions to check for student comprehension.

VI. ASSIGNMENT: NONE

# **Types of Collection Actions**

## **Separate and Distinct**

### **OVERPAYMENTS**

Initiated by DVA for an erroneous payment,

Occur because:

- a. Member drops a class
- b. Delays in computer flow
- c. Time lapse before RSTARS entries
- d. Changes in NGIBE, GIEDE, GIBSD, CONDT or GIBTD

Waivers may be available from the DVA.

### **RECOUPMENTS**

Initiated by COMNAVRESFOR with input from the field.

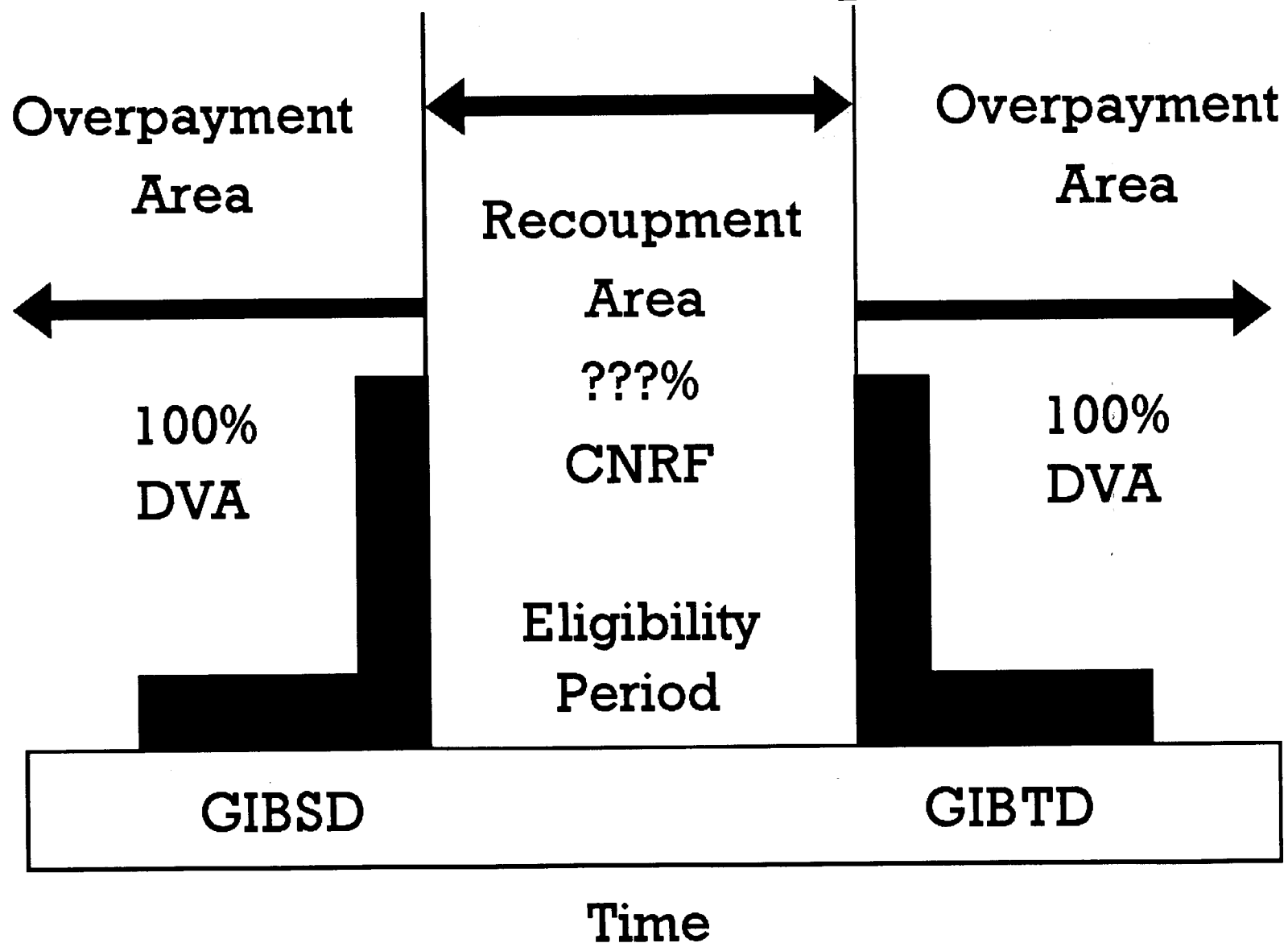
They are a penalty collection.

Calculated by:

- a. Dividing months remaining by 72, then multiply by 100
- b. Multiply this percentage by amount received during eligibility period
- c. Multiply by interest amount

Waivers very difficult.,

# RMGIB Eligibility Period Bookcase Example



# Rough Calculation of Recoupment Amount

1. Determine the GIBSR from you RSTARS System.
2. Divide the GIBSR by **72**.
3. Multiply this figure by 100 to get a percentage.
4. Multiply the total amount paid (if known) by this percentage.



# Sample of a Recoupment Action

- 20 Sep 85: Member signs a six year obligation.
- 15** Mar 86: Completes final eligibility requirement.
- 25 Aug 86: Starts school and begins to draw benefits,
- 04** Mar 88: Member missed 6th IDT and received \$2100 as of 25 Aug 86. Member is still going to school and continues to draw benefits.
- 14 May 88: DVA makes the last payment and receives the termination entry. Member has drawn \$280 since the termination date.

What is the Overpayment and Recoupment Amount?

# Calculation of Sample Recoupment Action

Overpayment = All monies drawn after GIBTD.

DVA will begin collection of \$280 immediately after receiving termination notification.

Recoupment = Percentage of monies drawn between  
GIBSD and GIBTD.

GIBSR = 44 months

$44/72 = .6111$        $.6111 \times 100 = 61.11\%$

Total Payment = \$2100

Recoupment = \$2100 X 61.11% = \$1283.10

DFAS-CL will begin collection approximately 1 yr after GIBTD.

# RECOUPMENT ROW CHART

1 1 FEB 1993

COMNAVRESFORINST 1780.1A

